



ODTUG
Kscope 25

dallas - ft worth | june 15 - 19

Welcome





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Kscope25
dallas - ft worth june 15 - 19

Unlocking the Potential of Oracle EPM Reports

From Zero to Sixty





AGENDA



- Introduction
- Getting Started
- Creating a Report
- Headers & Footers
- Saving & Testing Reports
- Creating a Grid
- Viewing & Exporting Reports
- Bonus Content
- Topics to Explore

About the Speaker



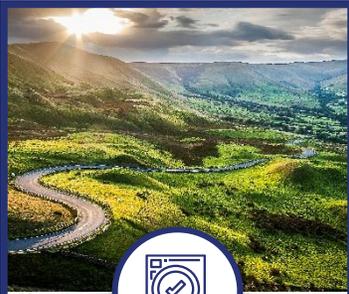
Stasi Verges

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- Oracle EPM Administrator
- Managed Services/Support Services @ Olympus Consulting
- 2022 Oracle Cloud Support Specialist
- Reports and Smart View Trainer
- 20+ years in Information Technology
- First Time Kscope presenter

About Olympus Consulting



Strategy

Collaborate with executive leadership to implement strategic initiatives using Oracle Cloud EPM, aligning goals, optimizing processes while driving efficiency.

Assessments

Evaluate the functionality and performance of an implementation to ensure it meets organizational needs, efficiency goals, and strategic initiatives.

Cloud Readiness

Assess the current implementation to determine its suitability, readiness, and potential challenges for a seamless migration to the cloud environment.



Reporting and Analysis

Excel, web-based forms, dashboards, and pixel-perfect reporting with full e-mail bursting capabilities provide enterprise-wide reporting.



Budgeting and Forecasting

Integrates financial, operational, and strategic planning, enhancing collaboration and decision-making across the organization with real-time data and predictive analytics.



Consolidations

Streamlines financial processes, ensuring accurate, timely reporting and compliance, enhancing efficiency, and providing real-time insights for better decision-making.



Account Reconciliations

Provides insights into cost and profitability drivers, optimizing resource allocation and financial performance through detailed analysis across various dimensions.



Integrations

Integrates data from various sources, supports file-based and direct integrations, and automates data mapping and loading for efficient financial and operational processes across all EPM business processes.

Proactive Support

Monitor daily data loads, update meta-data and data mappings, support Smart View users, and execute ad-hoc automated processes like data loads.

Reactive Support

Handle client requests per SLA, investigate automated process errors, and perform root cause analysis to identify and resolve issues efficiently.

Report Services

Create new reports based on user requests, update existing reports per new requirements, and manage report security access for all users.



What Makes Us Different?

- As thought Leaders in EPM, Olympus has presented over 30 times at Kscope in the last 10 conferences including multiple *Best Speaker* awards.
- Oracle Cloud Beta program member, pre-release experience with new features along with a direct line of communication to the Oracle development team.
- For Planning Magic Quadrant, Gartner interviewed 8 Olympus clients out of the 30 or so Oracle clients.
- Olympus has a 100% success rate on EPM implementations.
- Every consultant is Architect level with at least 17 years of experience.

Introduction

- Beginners Guide
- Financial Reports users welcome too - anyone still migrating reports?
- Reports are Robust!
 - [Oracle documentation](#)
 - Videos
 - Blogs
 - Customer Connect

The best way to build a better report is to practice!

Smart View vs Reports

Smart View

- Great for analysis and investigation
- Reporting challenges include frequent changes and decentralized nature

Reports

- Centralized, single source
- Consistent look & feel
- Static snapshots
- Low maintenance (can automatically incorporate new members)
- Import into Smart View/Excel
- Publish group of reports in Books
- Automate distribution on a schedule
- Distribution to non-app users

Sample Reports



IncStmnt vs Prior

Version: Final

| | FY22 | FY23 |
|---------------------------|-------------------|-------------|
| | May | May |
| | Actual | Actual |
| ASSETS | | |
| Current assets | 20,052,212 | 28,804,621 |
| Cash and Cash Equivalents | 584,686 | 973,461 |
| Contracts in transit | (60,352) | (158,161) |
| Accounts Receivable | (2,331,115) | (1,209,516) |
| Inventories: | (418,654) | (224,600) |
| | 75,397 | 103,490 |
| 17,902,173 | 28,289,301 | |
| Current Assets | 10,550,123 | 18,136,932 |
| | 457,423 | 724,806 |
| Fixed assets | 435,541 | 639,335 |
| Buildings | (11,118) | 122,689 |
| Furniture & Equipment | 161,884 | 246,592 |
| Accumulated Depreciation | (2,556) | (2,535) |
| 11,591,298 | 19,867,818 | |
| Other assets | 6,310,875 | 8,421,482 |
| Goodwill | | |
| Total | 1,192,702 | 1,267,539 |
| | 294,563 | 290,856 |
| LIABILITIES | 481,175 | 584,207 |
| Current | 701 | 4,241 |
| | 1,969,142 | 2,146,842 |
| | 60,305 | 83,969 |
| | (783) | (5,930) |
| | 395,259 | 639,163 |
| | | 3,358 |
| | 16,696 | 77,153 |
| | 3,090 | 3,099 |
| | 474,567 | 800,811 |
| | 139,488 | 316,788 |
| | | 326,244 |
| | | 177,301 |

Balance Sheet

For Years: FY25 vs FY24
For Period: May
Total Department

| | FY25 | FY24 | | |
|--|---------------|---------------|---------------|------|
| | May | May | VAR | VAR% |
| | Actual | Actual | | |
| 1. Total Assets | 817,697,434 | 605,586,972 | 212,110,461 | 35% |
| 2. Current Assets | 410,084,339 | 336,651,471 | 73,432,868 | 22% |
| 3. Long-Term Assets | 407,613,095 | 268,935,501 | 138,677,594 | 52% |
| 4. Total Assets | 817,697,434 | 605,586,972 | 212,110,461 | 35% |
| 6. Total Assets | 817,697,434 | 605,586,972 | 212,110,461 | 35% |
| 7. Current Assets | 410,084,339 | 336,651,471 | 73,432,868 | 22% |
| 8. Long-Term Assets | 407,613,095 | 268,935,501 | 138,677,594 | 52% |
| 9. Total Liabilities & Equity | 817,697,434 | 605,586,972 | (212,110,461) | -35% |
| Total | 1,635,394,868 | 1,211,173,945 | 424,220,923 | 35% |

Scenario: Actual
Version: Final
Currency: USD
View: PTD

| | Dec 2024 | Nov 2024 | Oct 2024 | TIM Avg | TIM - Actual | Oct (YTD) |
|--|-------------|------------|------------|---------|--------------|-------------|
| | 3,252,136 | 3,308,658 | 3,554,283 | | | 18,196,904 |
| | 54,481,456 | 57,018,917 | 63,592,724 | | | 306,452,115 |
| | 26,896,123 | 28,011,967 | 30,798,399 | | | 150,700,965 |
| | 479,117 | 511,904 | 569,051 | | | 2,644,633 |
| | 11,213 | 13,102 | 14,382 | | | 43,208 |
| | 47,282 | 52,300 | 55,896 | | | 410,512 |
| | 85,173,326 | 88,916,447 | 98,073,774 | | | 478,488,357 |
| | 401,913 | 311,671 | 396,150 | | | 2,193,346 |
| | 697,672 | 729,747 | 836,058 | | | 2,693,541 |
| | 7,882,542 | 8,209,704 | 8,868,489 | | | 43,863,960 |
| | 20,729,683 | 21,178,716 | 21,442,074 | | | 115,165,960 |
| | 652,019,293 | 61,632,843 | 67,331,373 | | | 343,384,719 |
| | 73,591,304 | 90,412,782 | 98,896,104 | | | 507,301,545 |
| | 780,707 | 18,524,412 | 20,205,655 | | | 99,694,932 |
| | 229,896 | 250,299 | 281,744 | | | 1,378,229 |
| | 190,613 | 18,774,711 | 20,567,399 | | | 101,273,180 |
| | 797 | 9,387,491 | 11,782,149 | | | 49,740,646 |
| | 97 | 9,387,491 | 11,782,149 | | | 49,740,646 |
| | 250,111 | 222,654 | | | | 1,541,453 |
| | 10,723,782 | 11,429,956 | | | | 57,678,352 |
| | 10,973,863 | 11,632,010 | | | | 59,218,805 |
| | 151,906 | 184,195 | | | | 742,301 |
| | 4,675,401 | 5,195,175 | | | | 24,965,596 |
| | 4,827,307 | 5,379,370 | | | | (87) |
| | 25,378 | 42,142 | | | | 25,707,883 |
| | 36,820 | 35,725 | | | | 221,889 |
| | | | | | | 229,540 |
| | | 38,725 | | | | 229,540 |
| | | 17,109,247 | | | | 85,378,115 |
| | | 21,241 | | | | 61,448 |
| | | 67,534 | | | | 203,700 |
| | | 1,194,976 | | | | 5,021,154 |
| | | 288 | | | | 4,971 |
| | | 440,041 | | | | 1,917,931 |
| | | 4,664 | | | | 12,881 |
| | | 117,796 | | | | 480,125 |
| | | 41,005 | | | | 157,637 |
| | | 1,895,545 | | | | 7,869,058 |
| | | 3,483 | | | | 29,498 |
| | | (3,518) | | | | (65,653) |
| | | (37,618) | | | | (36,167) |
| | | (49,922) | | | | |
| | | 1,823 | | | | |
| | | (92,673) | | | | |
| | | 3,675 | | | | |
| | | (81,588) | | | | |
| | | 3,000 | | | | |
| | | (70,643) | | | | |
| | | | | | | 12,100 |
| | | | | | | (710,917) |

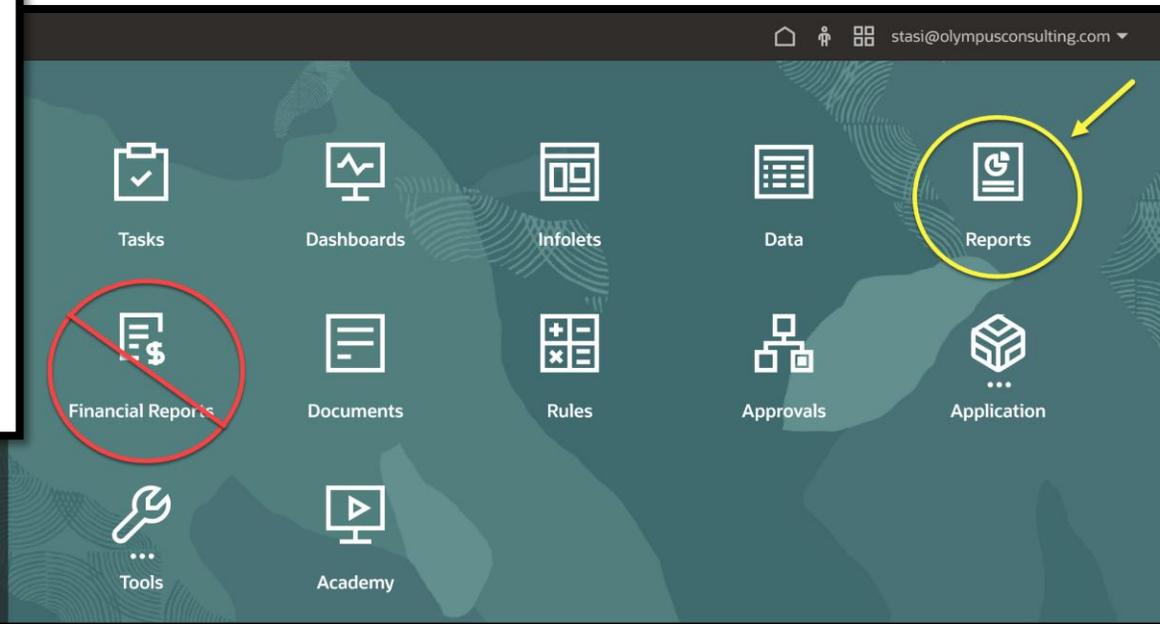
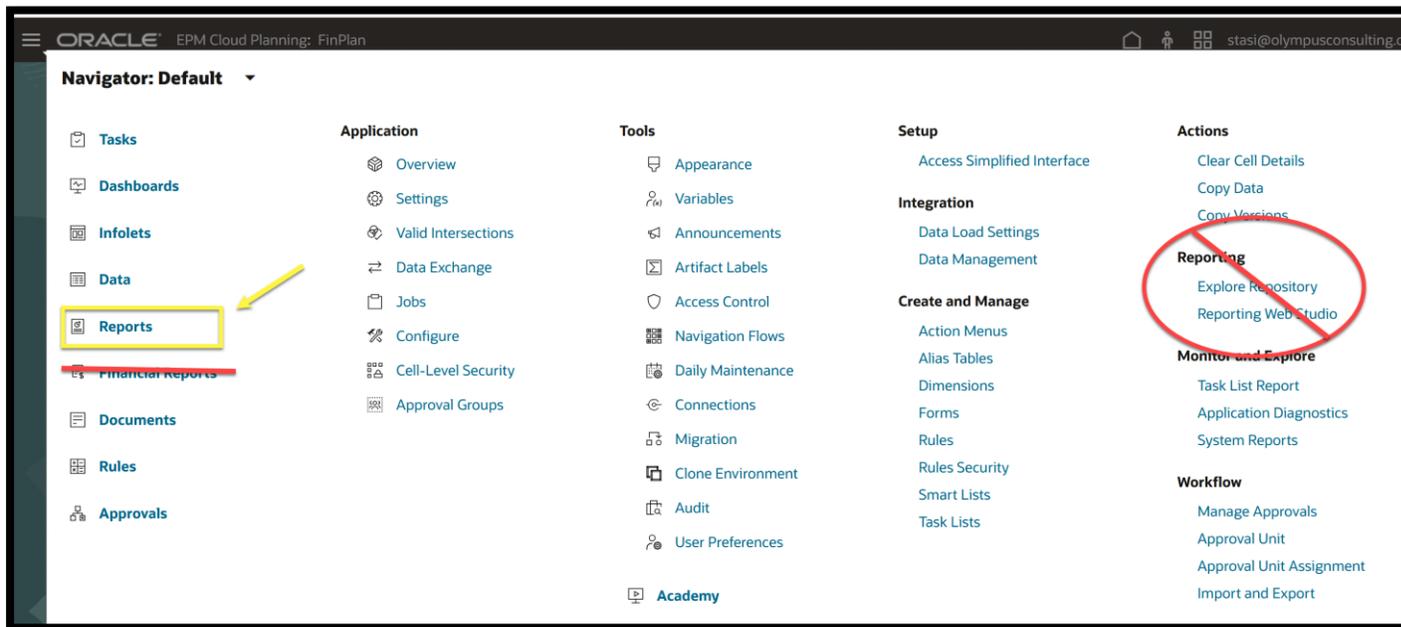
Federal Inc Tax E

| | | | | | |
|-----------|-----------|-----------|----------|----------|----------|
| (186,064) | (165,646) | (104,914) | 3,300 | 1,823 | 3,675 |
| | | | (43,966) | (92,673) | (81,588) |
| | | | | | 3,000 |
| | | | | | (70,643) |

Getting Started

Accessing Reports

- Click on the Reports tile, or Reports in the Navigator Menu (“Hamburger”)
- Do not click on Financial Reports
- Do not select Reporting Web Studio - this is the old Financial Reports platform



Reports Library

ORACLE EPM Cloud Planning: FinPlan stasi@olympusconsulting.com

Tasks Dashboards Infolets Data Reports Financial Reports Documents Rules Approvals Academy

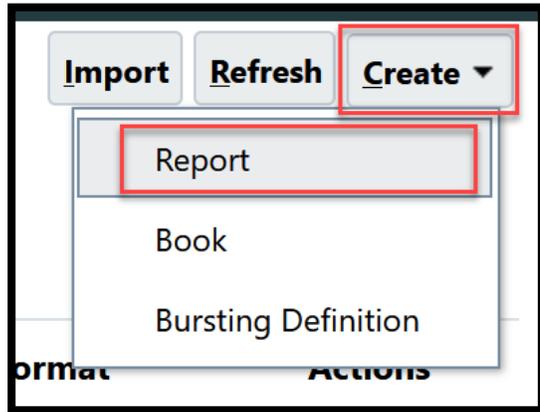
Reports

Search | Training All Types Import Refresh Create

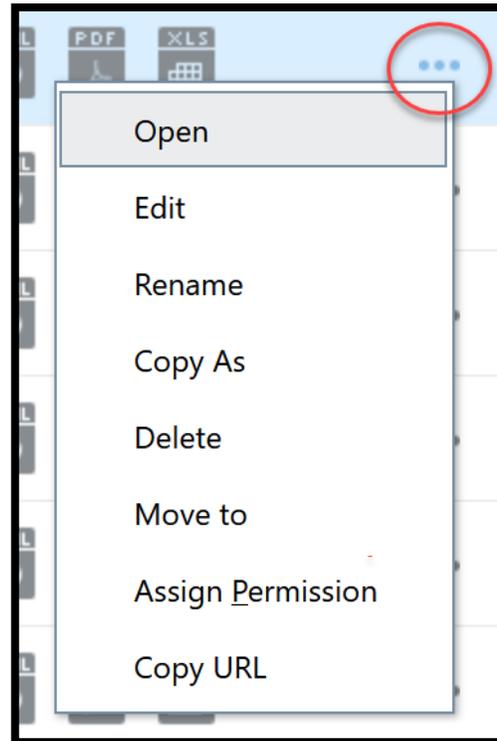
| Name | Description | Created | Last Modified | Report Format | Actions |
|-----------------------------|-------------|----------|---------------------------------|---------------|---------|
| Library | | 9/20/24 | ricky@olympuscons... 9/20/24 | | ... |
| Admin Forms | | 9/20/24 | ricky@olympuscons... 9/20/24 | | ... |
| Input Forms | | 9/20/24 | ricky@olympuscons... 9/20/24 | | ... |
| Reports | | 9/20/24 | ricky@olympuscons... 9/20/24 | | ... |
| Training | | 10/24/24 | stasi@olympuscons... 5/4/25 | | ... |
| Balance Sheet (training) | | 5/4/25 | stasi@olympuscons... 5/4/25 | | ... |
| Cash Flow (training) | | 5/4/25 | stasi@olympuscons... 5/4/25 | | ... |
| Income Statement (training) | | 5/4/25 | stasi@olympuscons... 5/4/25 | | ... |
| KPI Comparison (training) | | 5/4/25 | stasi@olympuscons... 5/4/25 | | ... |
| Report - Training | | 1/23/25 | ricky@olympuscons... 1/23/25 | | ... |

Create and Actions Menus

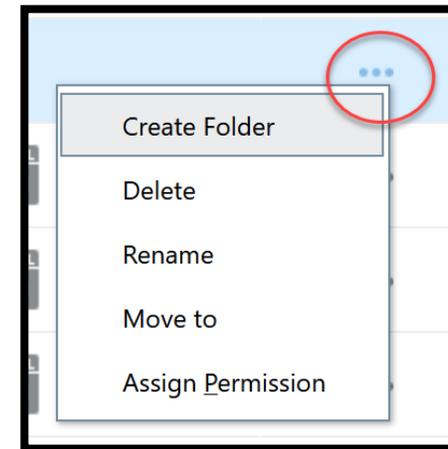
Create menu



Report Actions menu (the “three dots”)



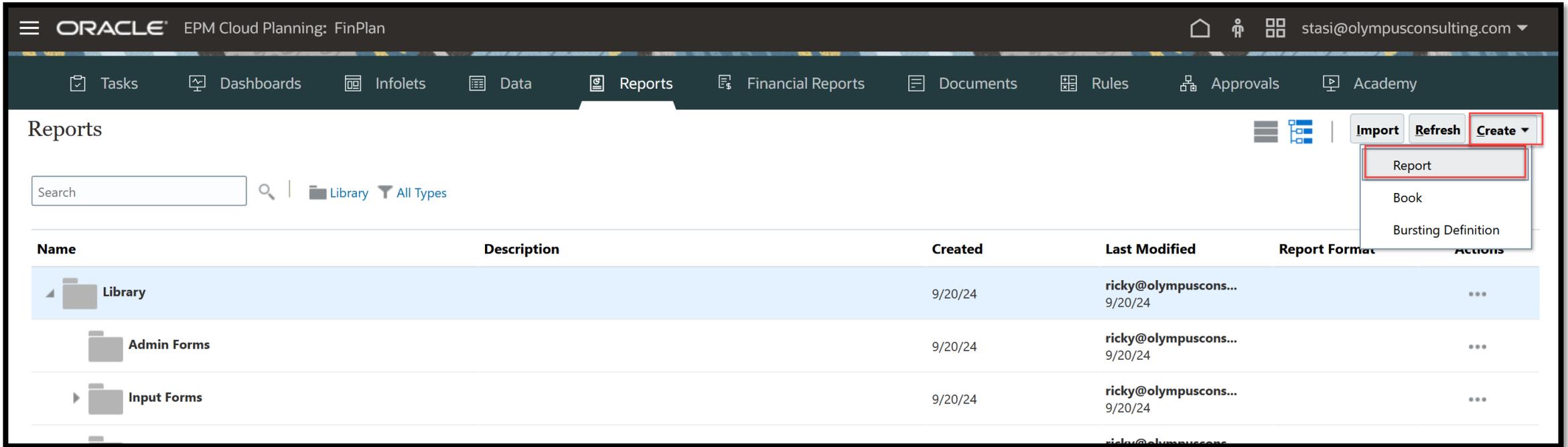
Folder Actions menu (the “three dots”)



TIP: Use Copy As to create a new report that re-uses an existing report’s formatting. Can also use Shared Objects.

Creating a New Report

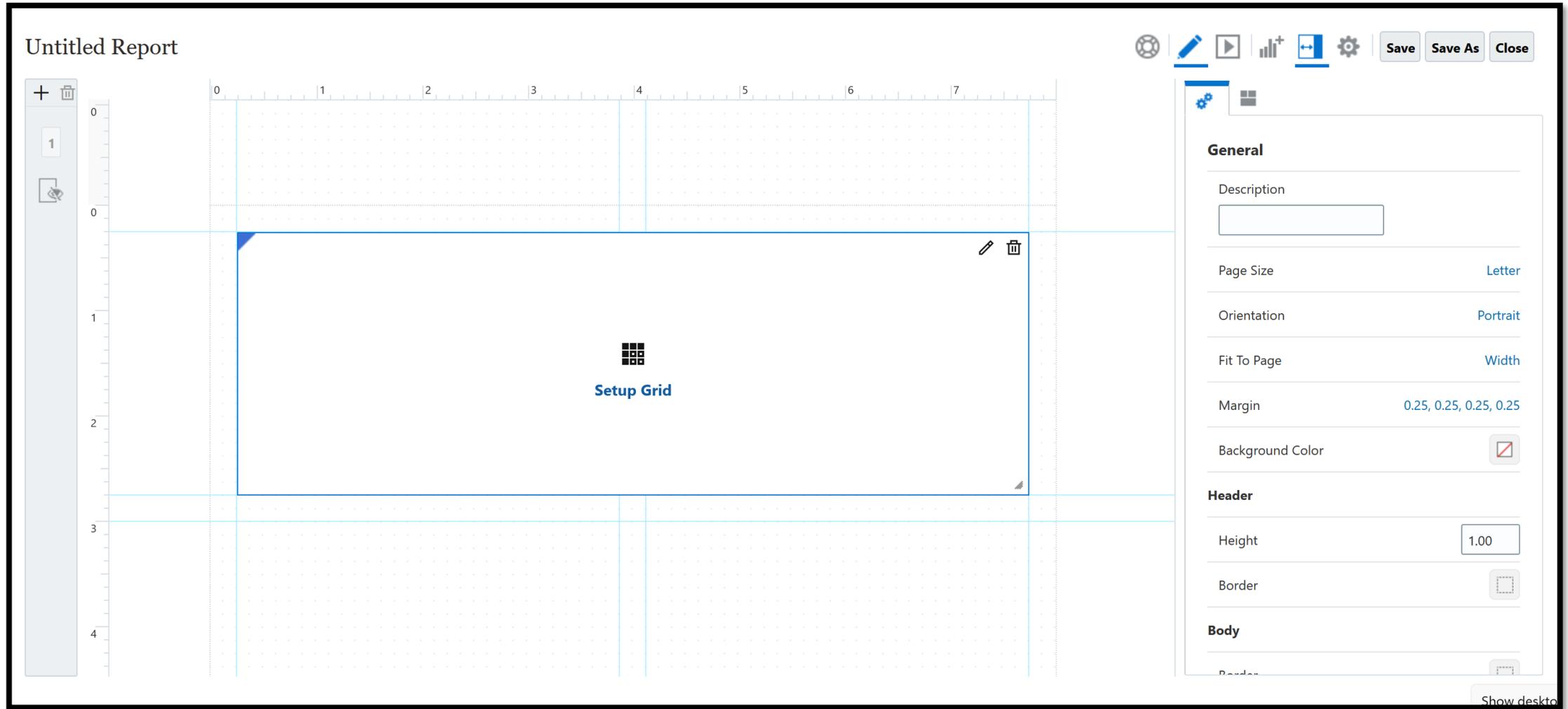
Creating a New Report



The screenshot shows the Oracle EPM Cloud Planning interface. The top navigation bar includes the Oracle logo and the text "EPM Cloud Planning: FinPlan". The user's email address "stasi@olympusconsulting.com" is visible in the top right. The main navigation menu includes "Tasks", "Dashboards", "Infolets", "Data", "Reports", "Financial Reports", "Documents", "Rules", "Approvals", and "Academy". The "Reports" section is active, and the "Create" button is highlighted with a red box. A dropdown menu is open, showing options: "Report", "Book", and "Bursting Definition". Below the navigation, there is a search bar and a "Library" filter. The main content area displays a table of reports.

| Name | Description | Created | Last Modified | Report Format | Actions |
|-------------|-------------|---------|---------------------------------|---------------|---------|
| Library | | 9/20/24 | ricky@olympuscons... 9/20/24 | | ... |
| Admin Forms | | 9/20/24 | ricky@olympuscons... 9/20/24 | | ... |
| Input Forms | | 9/20/24 | ricky@olympuscons... 9/20/24 | | ... |

Creating a New Report



The screenshot displays a software interface for creating a new report. The main workspace is a grid with a central area labeled "Setup Grid". The grid has a horizontal axis labeled 0 through 7 and a vertical axis labeled 0 through 4. A toolbar at the top right includes icons for a globe, a pencil, a play button, a bar chart, a double-headed arrow, a gear, and buttons for "Save", "Save As", and "Close". On the left, there is a sidebar with a plus icon, a trash icon, a tab labeled "1", and a document icon. On the right, a settings panel is open, showing the following options:

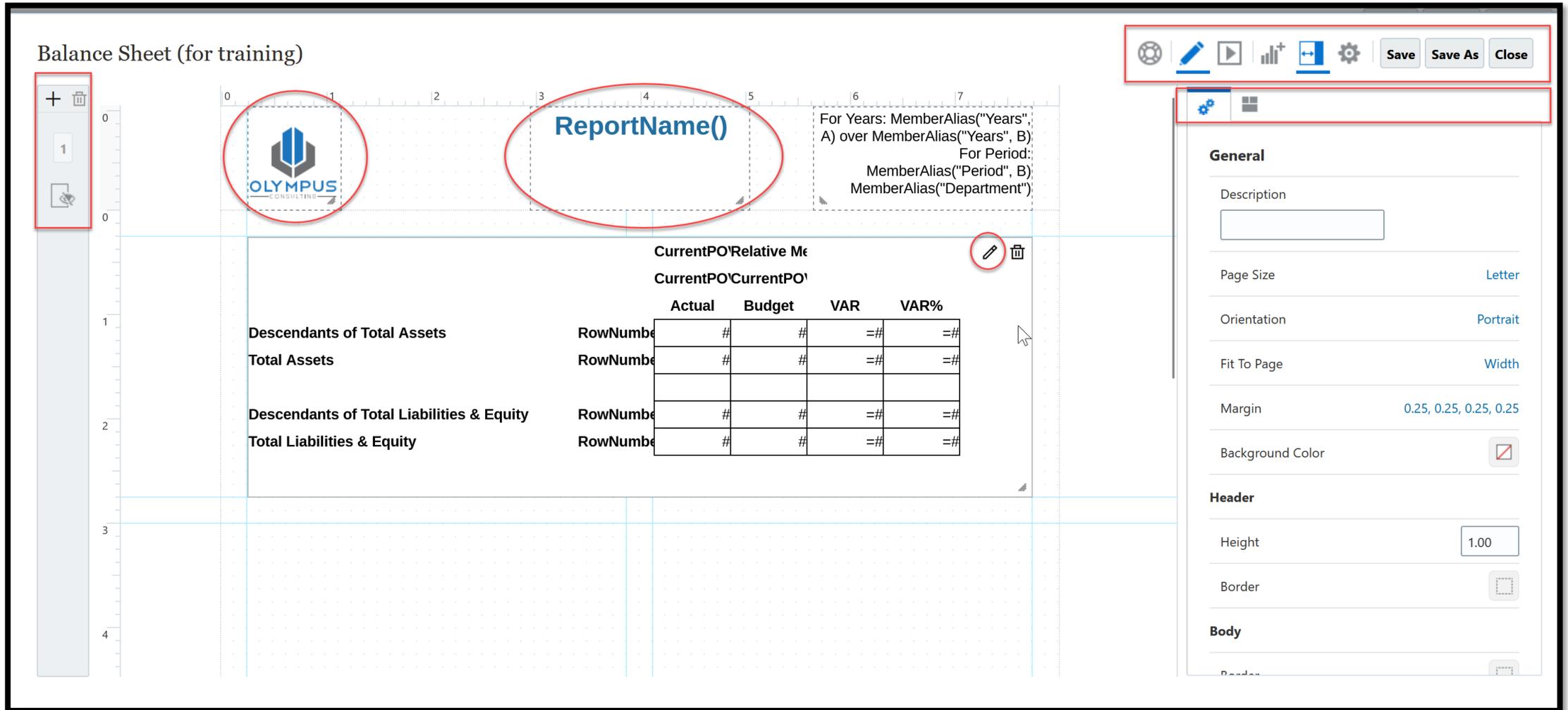
- General**
 - Description:
 - Page Size: Letter
 - Orientation: Portrait
 - Fit To Page: Width
 - Margin: 0.25, 0.25, 0.25, 0.25
 - Background Color:
- Header**
 - Height: 1.00
 - Border:
- Body**
 - Border:

A "Show desktop" button is visible at the bottom right of the settings panel.

Design Layers

Report Designer

Balance Sheet (for training)



The interface shows a design grid with columns 0-7 and rows 0-4. A logo is placed in column 1, row 0. A text box containing 'ReportName()' is in column 4, row 0. A table is in column 4, row 1. The table has columns: Actual, Budget, VAR, VAR%. The table data is as follows:

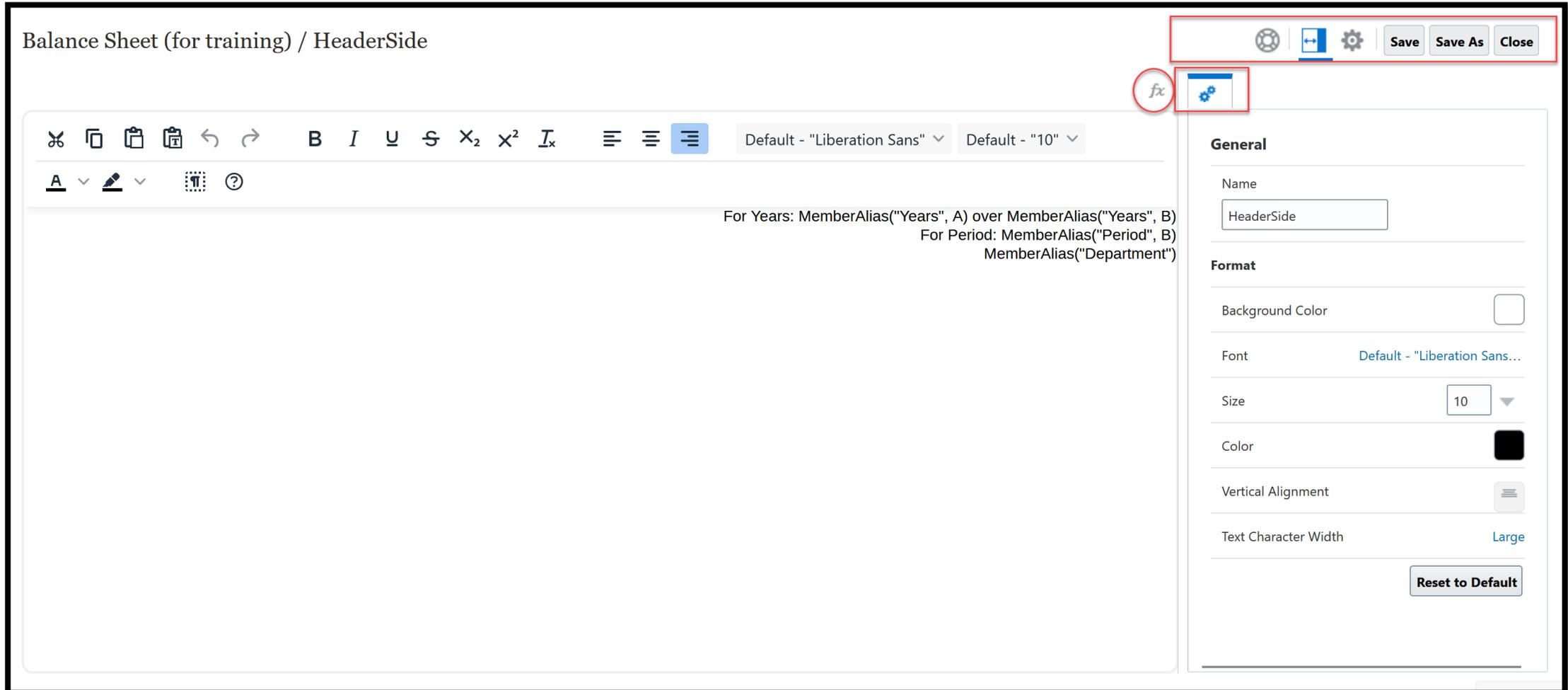
| | Actual | Budget | VAR | VAR% |
|---|--------|--------|-----|------|
| Descendants of Total Assets | # | # | =# | =# |
| Total Assets | # | # | =# | =# |
| | | | | |
| Descendants of Total Liabilities & Equity | # | # | =# | =# |
| Total Liabilities & Equity | # | # | =# | =# |

The properties panel on the right shows settings for General, Header, and Body. The General section includes Description, Page Size (Letter), Orientation (Portrait), Fit To Page (Width), Margin (0.25, 0.25, 0.25, 0.25), and Background Color. The Header section includes Height (1.00) and Border. The Body section includes Border.

Design Layers

Object Designer

Balance Sheet (for training) / HeaderSide



The screenshot displays the Object Designer interface. At the top, the title bar reads "Balance Sheet (for training) / HeaderSide". Below the title bar is a toolbar with various icons for editing and formatting. The main workspace contains a text object with the following text: "For Years: MemberAlias("Years", A) over MemberAlias("Years", B) For Period: MemberAlias("Period", B) MemberAlias("Department)". To the right of the workspace is a properties panel with sections for "General" and "Format". The "General" section includes fields for "Name" (set to "HeaderSide") and "Background Color". The "Format" section includes fields for "Font" (set to "Default - Liberation Sans..."), "Size" (set to "10"), "Color" (set to black), "Vertical Alignment", and "Text Character Width" (set to "Large"). A "Reset to Default" button is located at the bottom of the properties panel. A red box highlights the top toolbar, and a red circle highlights the formula icon (fx) in the toolbar.

fx

Default - "Liberation Sans" Default - "10"

For Years: MemberAlias("Years", A) over MemberAlias("Years", B)
For Period: MemberAlias("Period", B)
MemberAlias("Department")

General

Name
HeaderSide

Format

Background Color

Font Default - "Liberation Sans..."

Size 10

Color

Vertical Alignment

Text Character Width Large

Reset to Default

Design Layers

Grid Designer

Balance Sheet (for training) / GridMain

| Version | Entity | View | Brand | Department | Data Source | Years | Period |
|---------|------------------|------------|-------------|------------------|-----------------|-------|-------------------|
| Final | Total Enterprise | Input View | Total Brand | Total Department | Management View | FY25 | &LastActMth (Apr) |

| A1 Custom Text | | RowNumber(false). | | | | | | fx |
|----------------|---|-------------------|-----------|--------------|-----|------|--|----|
| | | T | | | Σ | Σ | | |
| | | A | B | C | D | E | | |
| | | | CurrentPO | number of Cu | | | | |
| | | | CurrentPO | CurrentPO | | | | |
| | | | Actual | Budget | VAR | VAR% | | |
| 1 | Descendants of Total Assets | number(false). | # | # | =# | =# | | |
| 2 | Total Assets | number(false). | # | # | =# | =# | | |
| 3 | | | | | | | | |
| 4 | Descendants of Total Liabilities & Equity | number(false). | # | # | =# | =# | | |
| 5 | Total Liabilities & Equity | number(false). | # | # | =# | =# | | |

General

Name:

Title:

Data Source:

Column Width: Minimum

Row Height: Minimum

Row Banding: Off

Zoom: Off

Zoom Before: False

Ancestor Before: True

*** Dimension layout and Member Selection Function layers also exist

Headers & Footers

Headers & Footers

A typical report Header & Footer may include:

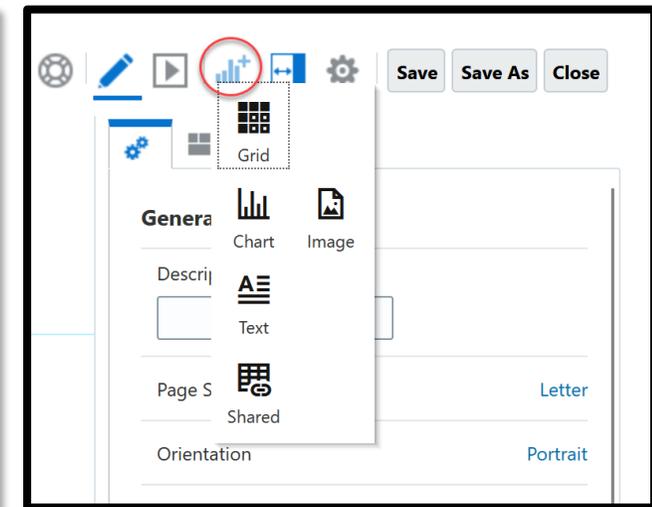
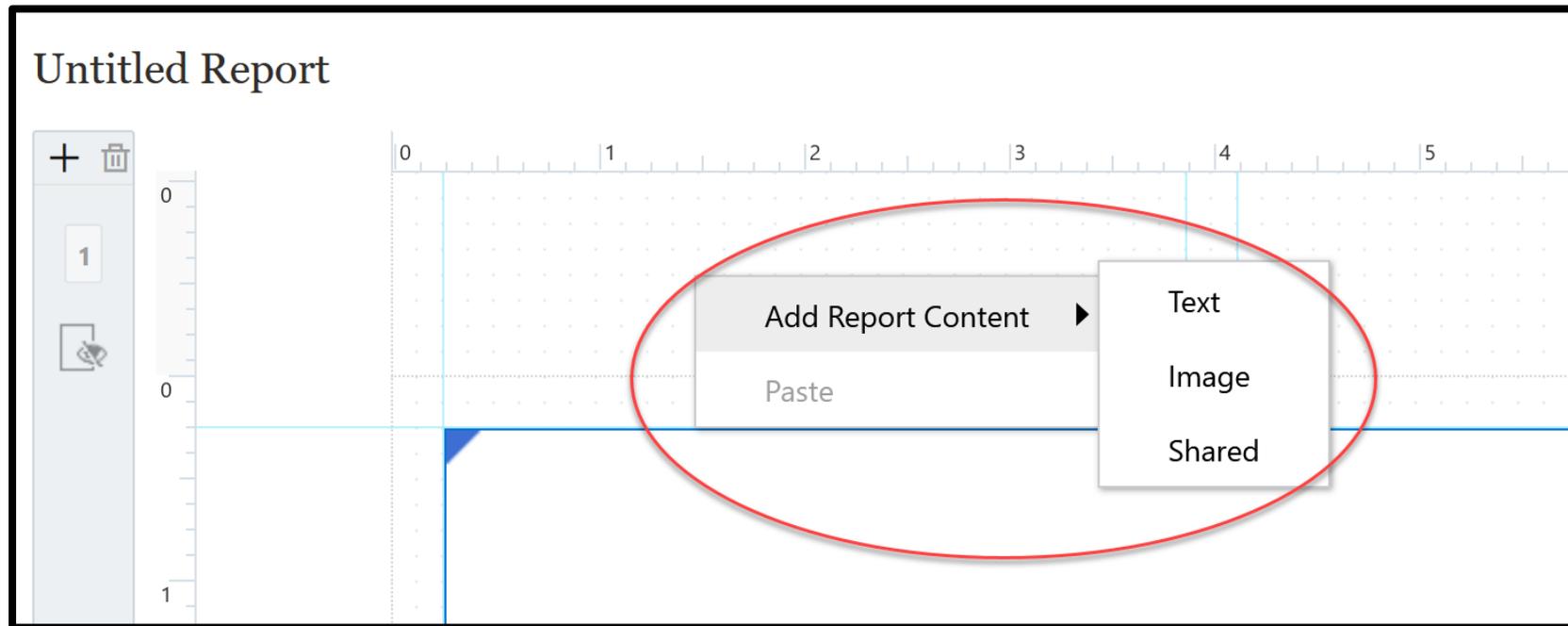
- A company **Logo**.
- A report **Title**.
- Contextual **Information** about the Report.

| | | |
|---|---------------|---|
|  | Balance Sheet | Scenario: Actual Version: Final Entity: No Entity |
|---|---------------|---|

| | |
|---|--|
| /Library/Training/Balance Sheet (for training) Report run by: Stasi Verges | Page 1 of 1 Report run date: 5/5/25 9:28 AM |
|---|--|

Headers & Footers

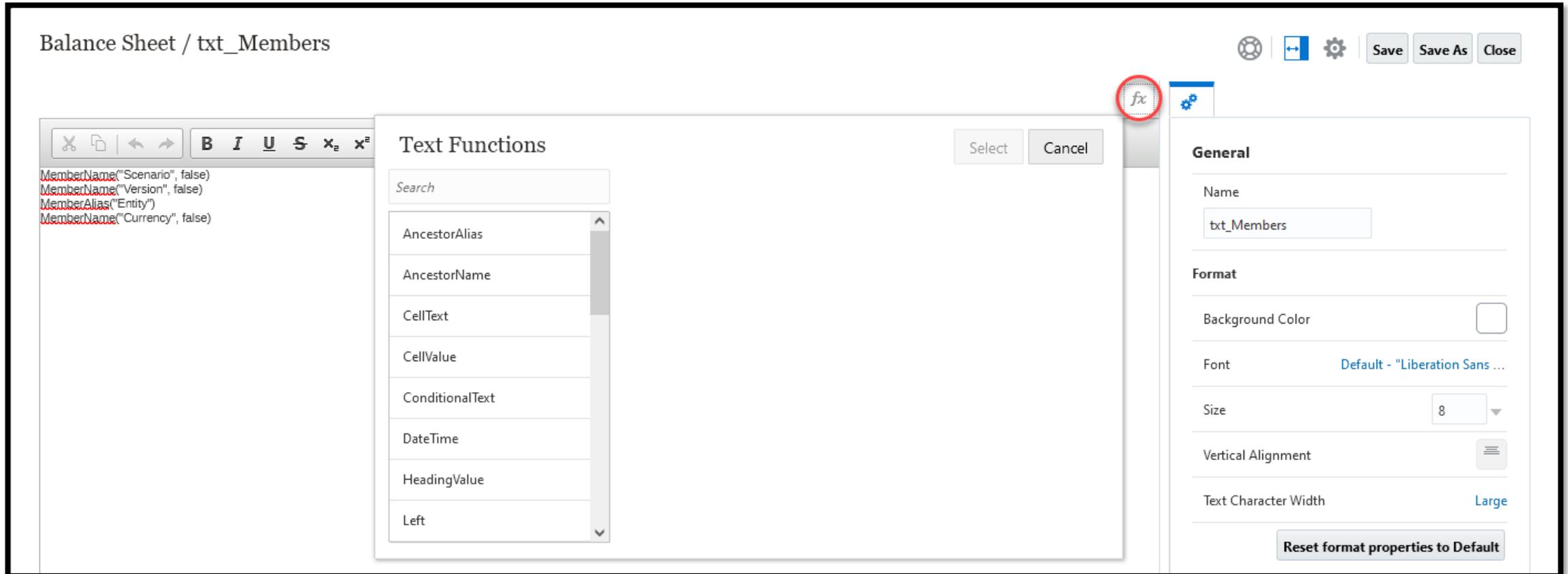
- Default Header - top 1 inch of sheet
- Default Footer - bottom 0.50 inch of sheet
- Right-click to add a Text box or Logo (image)



TIP: Name your Objects – avoid using the default names (Text1, Text2, Grid1, etc.)

Text Formulas

- Dynamically pull report specific information into the text objects such as Report Name, Scenario, Version, Entity, Year, Month, Run Date, Run By, etc.



The screenshot displays a software interface for editing text objects. The main window title is "Balance Sheet / txt_Members". In the top right corner, there are icons for a globe, a blue square with a white arrow, a gear, and buttons for "Save", "Save As", and "Close".

A "Text Functions" dialog box is open, featuring a search bar and a list of functions: AncestorAlias, AncestorName, CellText, CellValue, ConditionalText, DateTime, HeadingValue, and Left. The "fx" icon in the top right of the dialog is circled in red. The dialog has "Select" and "Cancel" buttons.

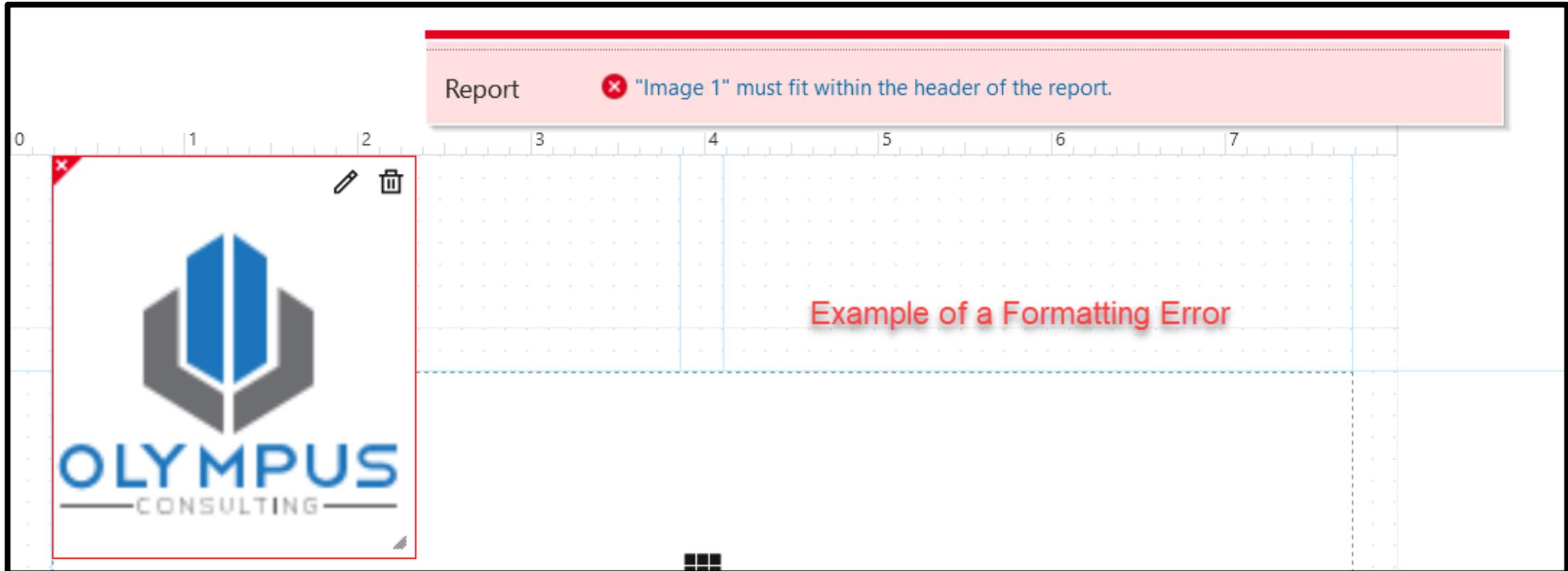
Below the dialog, a "General" properties panel is visible. It includes a "Name" field with the value "txt_Members". Under the "Format" section, there are fields for "Background Color", "Font" (set to "Default - 'Liberation Sans ..."), "Size" (set to "8"), "Vertical Alignment", and "Text Character Width" (set to "Large"). A "Reset format properties to Default" button is located at the bottom of the panel.

Text Formula Examples

- **MemberAlias** MemberAlias("Grid1", "Period") MemberAlias("Grid1", "Years")
- **MemberName** Report Year: MemberName("Years", A, true)
- **PageCount** Page PageNumber() of PageCount()
& PageNumber
- **ReportAuthor** Report author: ReportAuthor()
- **ReportCreatedOn** Report run on: ReportCreatedOn(short, short)
- **ReportName** ReportName() (pulls the name of the report)
- **ReportRunBy** Report run by: ReportRunBy()

Formatting Errors

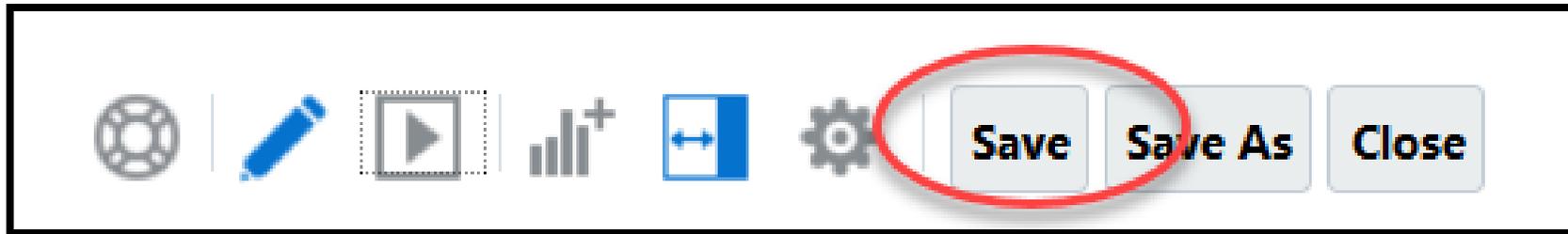
- Drag & drop is sometimes finicky – use Properties to set size or location



Saving & Testing Reports

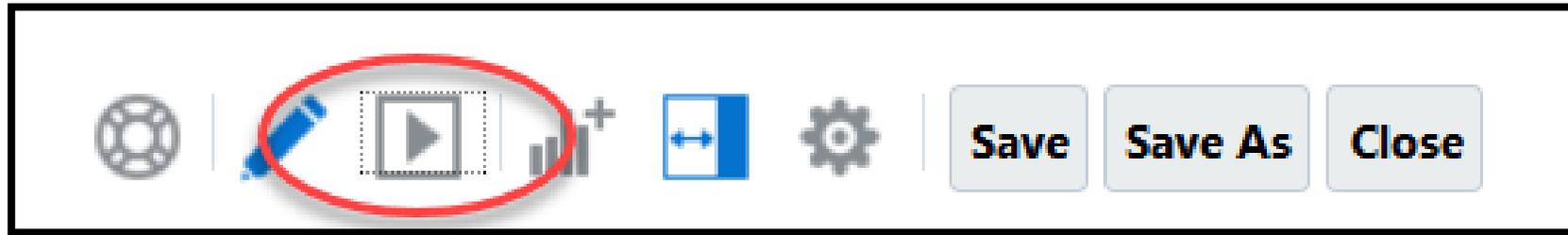
Saving a Report

- Save Often – don't lose your work!
- Save in Report and Object Designer layers
- Save before Previewing or running the Report in case it “crashes” due to development errors or long retrieve times.



Testing a Report

Click the **Preview** button (save first!) - Preview is available in the Report, Grid and Chart Designers.

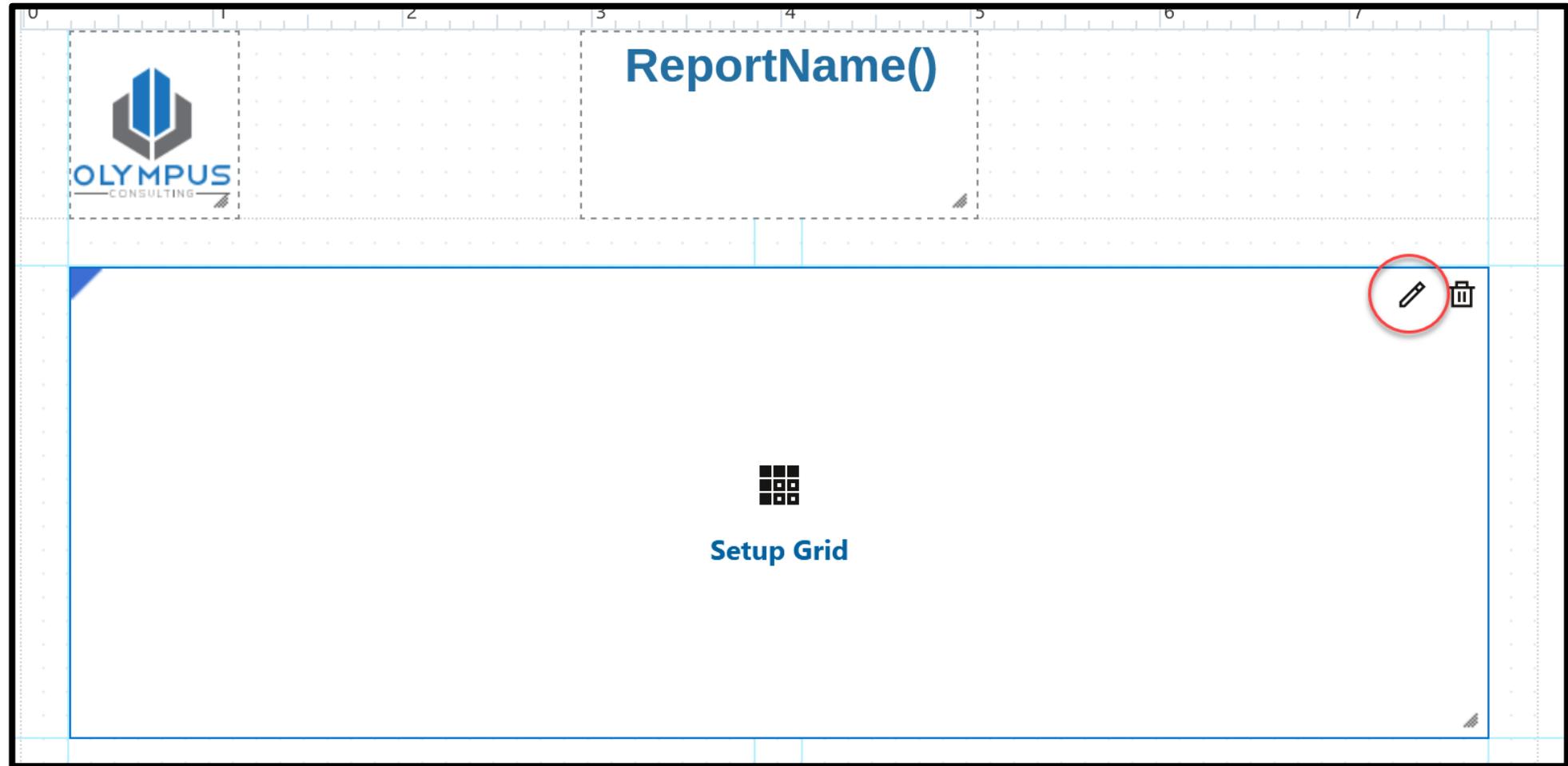


To return to the editor, click **Edit** button – the “Pencil” icon. Do not hit “Close” as this closes the designer/report.



Creating a Grid (The Guts of the Report)

Creating a Grid



The screenshot displays a report editor interface with a grid. The top section contains the Olympus Consulting logo and the text "ReportName()". Below this, a large blue-bordered area is labeled "Setup Grid" with a grid icon. In the top right corner of this area, a red circle highlights a pencil icon and a trash can icon, indicating editing and deletion options. The interface includes a dotted grid background and a top horizontal axis labeled with numbers 0 through 7.

Creating a Grid

Select Source

Select Data Source for the Grid.



Cancel

FinPlan FinPln

FinPlan FinRpt

Grid Editor/Designer

Balance Sheet (for training) / GridMain

Years: Default Scenario: Default Version: Default Entity: Default View: Default Brand: Default Department: Default Data Source: Default

| | | |
|----|---------|--------|
| A1 | | |
| | | A |
| | | Period |
| 1 | Account | # |

General

Name:

Title: Hide

Data Source: FinPlan FinPln

Column Width: Minimum

Row Height: Minimum

TIP: Save will only save changes to the Grid and Preview will only preview the Grid.

Dimension Layout

- Setup Rows, Columns and POV
- “**Bull’s Eye**” icon takes you to the Dimension editing layer
- Click the “Bull’s Eye” icon again to return to the Grid edit layer (Close will take you back to the Report).



Balance Sheet (for training) / GridMain

Years Default Scenario Default Version Default Entity Default View Default Brand Default Department Default Data Source Default

| | | | |
|----|---------|--------|---|
| A1 | | | |
| | | A | |
| | | Period | |
| 1 | Account | | # |

General

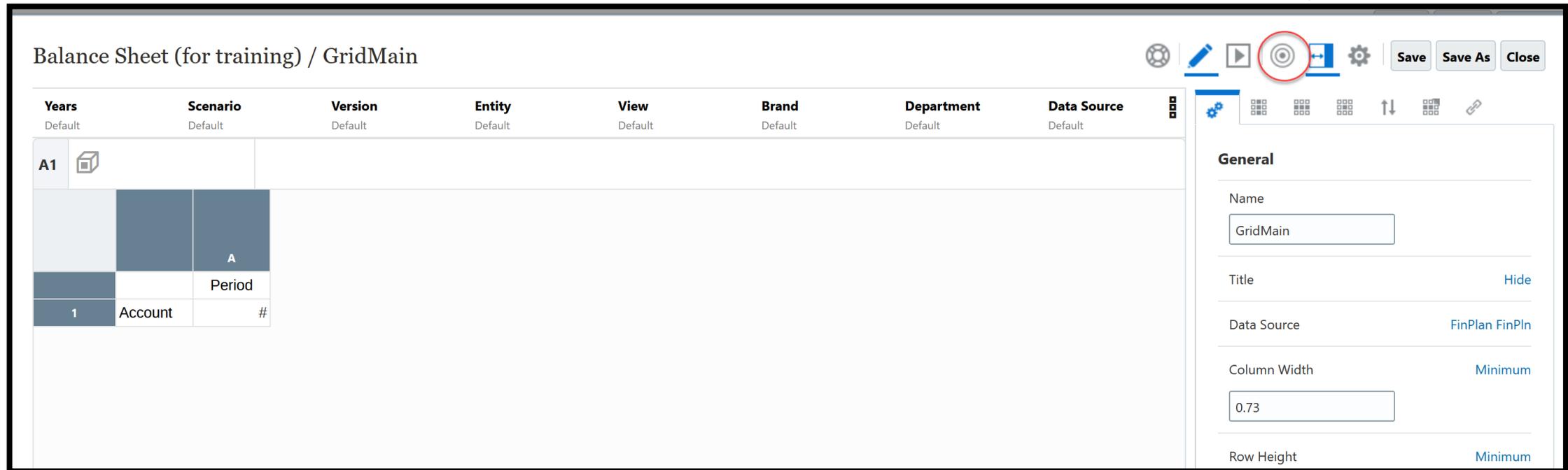
Name:

Title:

Data Source:

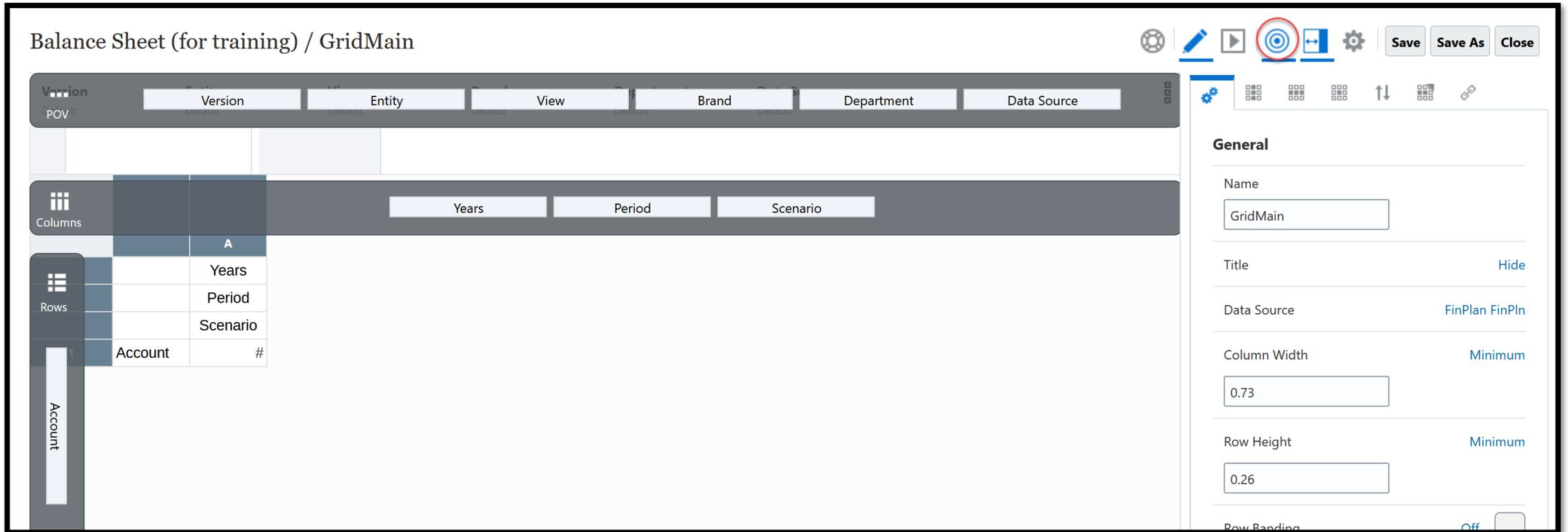
Column Width: Minimum

Row Height:



Dimension Layout

- **Click, hold and drag** dimensions to move them between the Rows, Columns and POV.
- The **order of dimensions** determines their order in the rows and columns.



The screenshot displays the GridMain interface for a "Balance Sheet (for training)". The interface is divided into several sections:

- POV (Point of View):** A horizontal bar at the top containing dimensions: Version, Entity, View, Brand, Department, and Data Source.
- Columns:** A horizontal bar below the POV containing dimensions: Years, Period, and Scenario.
- Rows:** A vertical bar on the left containing dimensions: Account, Years, Period, and Scenario.
- Grid:** A central grid area where dimensions are placed to define the data structure. The grid shows "Account" as a row dimension and "Years", "Period", and "Scenario" as column dimensions.
- Settings Panel (Right):** A panel titled "General" with the following settings:
 - Name: GridMain
 - Title: Hide
 - Data Source: FinPlan FinPln
 - Column Width: 0.73 (Minimum)
 - Row Height: 0.26 (Minimum)
 - Row Banding: Off

Setting up the POV

Balance Sheet (for training) / GridMain

Version: Final | Entity: Total Enterprise | View: Input View | Brand: Total Brand | Department: Total Department | Data Source: Management View | Years: FY25 | Period: &LastActMth (Apr)

A1 Custom Text | RowNumber(false). | Total Department | fx

| | | T | | | Σ | Σ |
|---|---|----------------|-----------|--------------|-----|------|
| | | A | B | C | D | E |
| | | | CurrentPO | number of Cu | | |
| | | | CurrentPO | CurrentPO | | |
| | | | Actual | Budget | VAR | VAR% |
| 1 | Descendants of Total Assets | number(false). | # | # | =# | =# |
| 2 | Total Assets | number(false). | # | # | =# | =# |
| 3 | | | | | | |
| 4 | Descendants of Total Liabilities & Equity | number(false). | # | # | =# | =# |
| 5 | Total Liabilities & Equity | number(false). | # | # | =# | =# |

General

Name:

Title: [Hide](#)

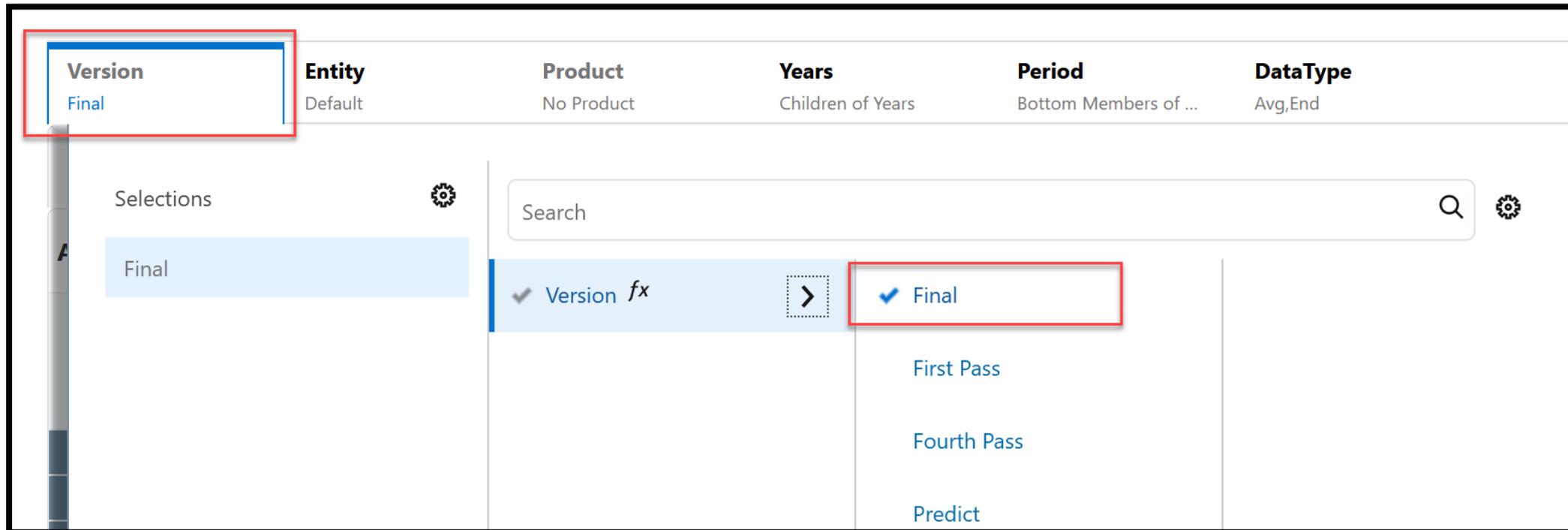
Data Source: [FinPlan](#) [FinPln](#)

Column Width: [Minimum](#)

Row Height: [Minimum](#)

Setting up the POV

- Choose specific members
- Choose functions that return members.
- Default allows the user to select any member of the dimension they have permissions on at run time.



The screenshot displays a configuration interface for a dimension. At the top, a table lists dimension properties:

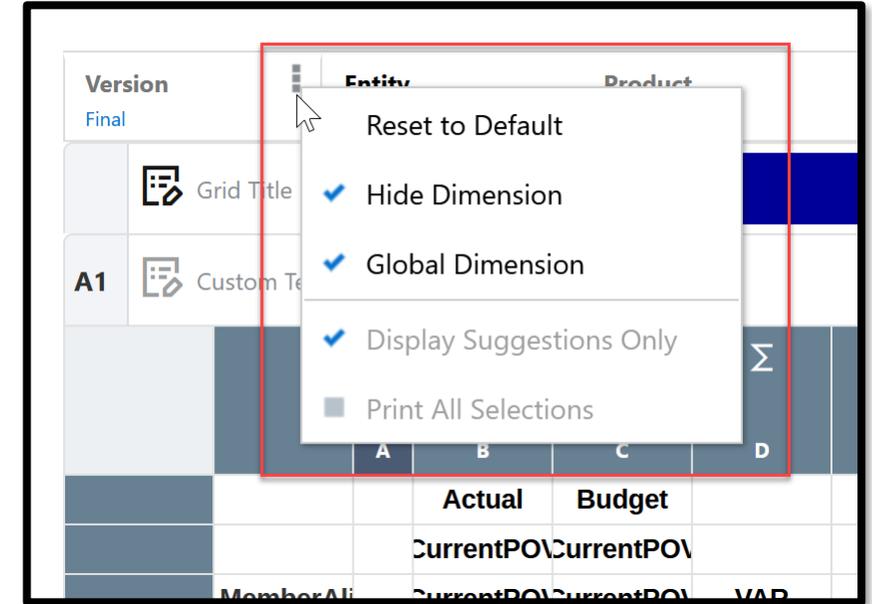
| Version | Entity | Product | Years | Period | Data Type |
|---------|---------|------------|-------------------|-----------------------|-----------|
| Final | Default | No Product | Children of Years | Bottom Members of ... | Avg,End |

Below this table, a 'Selections' panel on the left shows a list with 'Final' selected. A search bar is located above the member list. The member list includes:

- ✓ Version *fx* (with a right arrow icon)
- ✓ Final (highlighted with a red box)
- First Pass
- Fourth Pass
- Predict

Setting up the POV

- **Hide Dimension**
- **Global Dimension** -Toggles the dimension between Global and Local POV.
- **Display Suggestions Only**
- **Print All Selections** - Default is off (“on” can produce a lot of results at runtime).



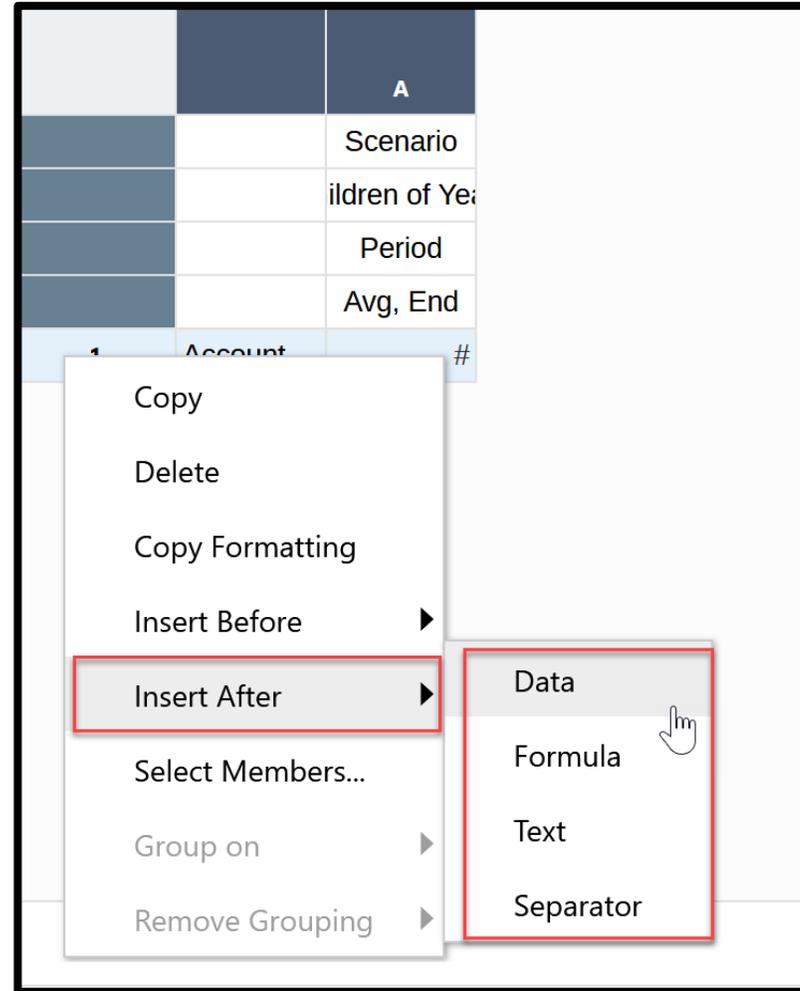
Adding Rows & Columns

Types

- Data
- Formula
- Text
- Separator

Actions

- Insert
- Copy / Paste
- Move
- Delete



Selecting Row & Column Members

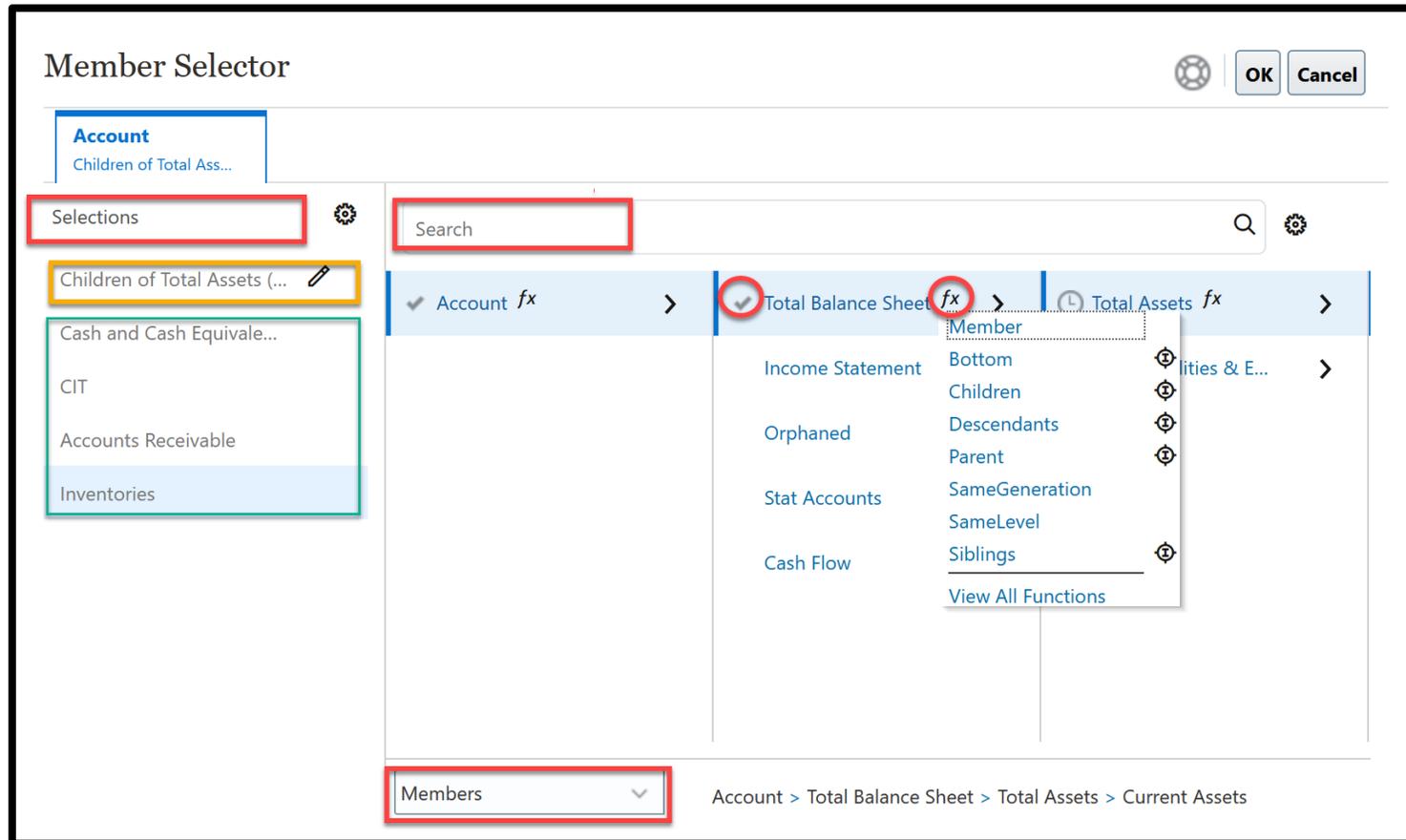
Balance Sheet (for training) / GridMain

| Version | Entity | View | Brand | Department | Data Source | Years | Period |
|---------|------------------|------------|-------------|------------------|-----------------|-------|-------------------|
| Final | Total Enterprise | Input View | Total Brand | Total Department | Management View | FY25 | &LastActMth (Apr) |

| | | | | | | | | |
|---------------------|----------|---------------------|--------------------------------|-----|------|---|---|---|
| Default for Heading | | Account | Descendants of Total Bala... X | | | | X | + |
| | | A | B | Σ | C | Σ | D | |
| | | CurrentPOmber of Cu | | | | | | |
| | | CurrentPOCurrentPO | | | | | | |
| | | Actual | Budget | VAR | VAR% | | | |
| 1 | Descenda | # | # | =# | =# | | | |

Selecting Row & Column Members

- Select **single members**, a **set of members**, **substitution variables** or use **functions** to **dynamically select members**.



Member Function Examples

- **Bottom** Pulls only the Bottom members of the selected parent
- **Children** Pulls only the Child members of the selected parent
- **Descendents** Pulls all levels below the selected parent
- **CurrentPOV** Used to dynamically reference the POV member
- **RelativeMember** Use this to pull a member relative to another member

TIP: Select Inclusive (the `<i>`) to include the Parent

Prompts

Member Selector

Relative Member of ... CurrentPOV **Scenario** Single Select Prompt...

Search

Single Select Prompt(Sc... 

Parent

Prompt

Range

RelativeMember

SameGeneration

SameLevel

Siblings

Parameters

* Prompt Label Scenario:

Choice List Actual,Budget,Plan,Forecast

Allow Multiple Selections

Default Selection Actual

Select Reset to Default

Functions

OK Cancel

Prompt at runtime

Select Members Reset OK Cancel

▲  GridMain

Columns

* Scenario 

Multiple Members in one Row/Column

- A single row/column in edit mode may produce multiple rows at run-time.
- Using **functions** is a **Best Practice** in report development. As a hierarchy grows or changes, the report will dynamically pull members and automatically update and significantly reduce maintenance.

| | | T | | | Σ | Σ |
|---|---|----------------|-----------|---------------|-----|------|
| | | A | B | C | D | E |
| | | | CurrentPO | Number of Cur | | |
| | | | CurrentPO | CurrentPO | | |
| | | | Actual | Budget | VAR | VAR% |
| 1 | Descendants of Total Assets | Number(false). | # | # | =# | =# |
| 2 | Total Assets | Number(false). | # | # | =# | =# |
| 3 | | | | | | |
| 4 | Descendants of Total Liabilities & Equity | Number(false). | # | # | =# | =# |
| 5 | Total Liabilities & Equity | Number(false). | # | # | =# | =# |

Formulas

- Oracle's report documentation can help guide the use of formulas and their required formatting.

Balance Sheet (for training) / GridMain

| Version | Entity | View | Brand | Department | Data Source | Years | Period |
|---------|------------------|------------|-------------|------------------|-----------------|-------|-------------------|
| Final | Total Enterprise | Input View | Total Brand | Total Department | Management View | FY25 | &LastActMth (Apr) |

| | A | B | C | D |
|---|----------------------|--------|-----|------|
| | CurrentPO\mber of Cu | | | |
| | CurrentPO\CurrentPO\ | | | |
| | Actual | Budget | VAR | VAR% |
| 1 | Descenda | # | # | =# |

| | |
|-----------|-------------------|
| <i>fx</i> | VARIANCE([A],[B]) |
|-----------|-------------------|

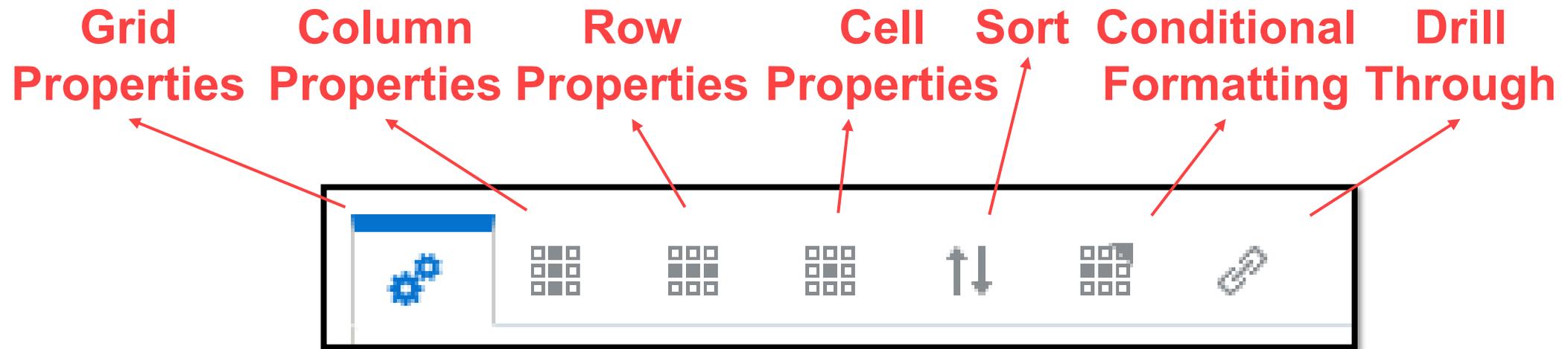
- ABSOLUTE
- AVERAGE
- AVERAGEA
- CELL
- COLUMN
- COUNT
- COUNTA

Formula Examples

- **AVERAGE** AVERAGE([1],[6],[8])
 - **COUNT** COUNT([1:98]) (excludes #missing and #error)
 - **DIFFERENCE** DIFFERENCE(grid1.column[E], grid2.column[E])
 - **PERCENTOFTOTAL** PERCENTOFTOTAL([B],[B,6])
 - **SUM** SUM([2],[5])
 - **VARIANCE** VARIANCE([B],[C])
 - **VARIANCEPERCENT** VARIANCEPERCENT([B],[C])
-
- Use square brackets []
 - Use numbers to reference Rows [5]
 - Use letters to reference Columns [A]
 - Use the letter and number to reference a cell [A,5]

Grid Formatting

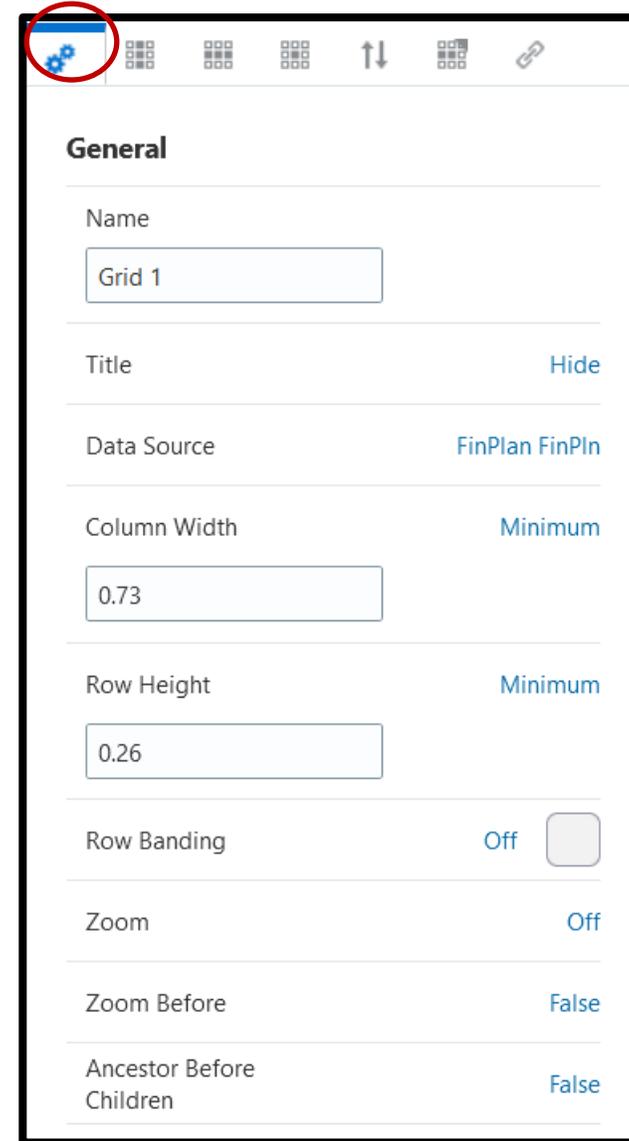
- Formatting can be applied to a Grid, Column, Row or individual Cell.



TIP: Start with overall Grid formatting, then specify exceptions at the Row and Column level, then finally at the Cell level. Use Copy/Paste too.

Grid Formatting – Grid Properties

- Row Banding
- Zoom
- Ancestor before Children
- Suppression
- Cell Padding



General

Name
Grid 1

Title Hide

Data Source FinPlan FinPln

Column Width Minimum
0.73

Row Height Minimum
0.26

Row Banding Off

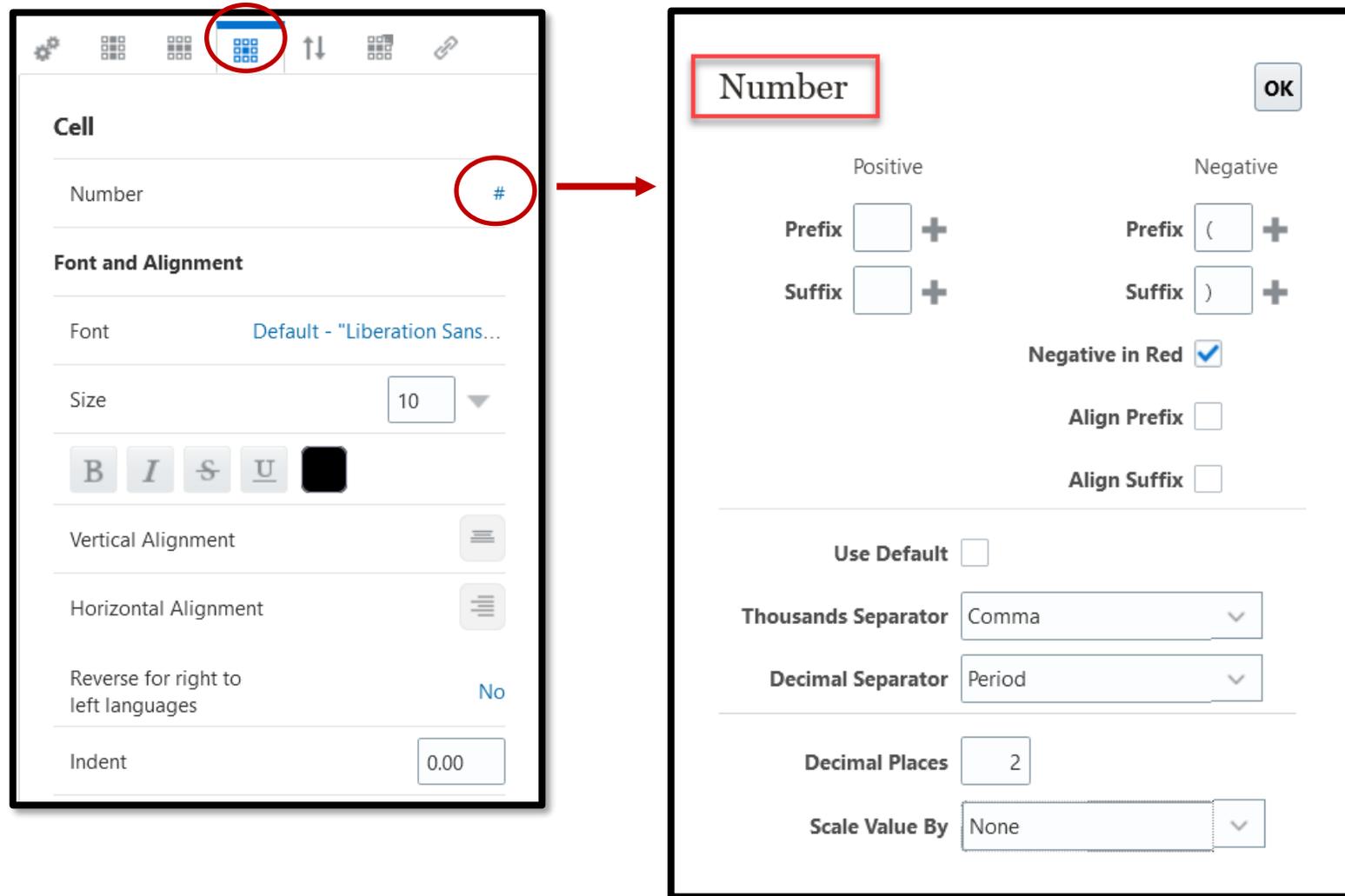
Zoom Off

Zoom Before False

Ancestor Before Children False

Grid Formatting – Cell Properties

- Number



The image shows a 'Cell Properties' dialog box with the 'Number' tab selected. The 'Number' section is highlighted with a red box. The 'Positive' and 'Negative' sections are also highlighted with red boxes. The 'Thousands Separator' is set to 'Comma' and the 'Decimal Separator' is set to 'Period'. The 'Decimal Places' is set to 2 and the 'Scale Value By' is set to 'None'.

Cell

Number #

Font and Alignment

Font Default - "Liberation Sans..."

Size 10

B I S U

Vertical Alignment

Horizontal Alignment

Reverse for right to left languages No

Indent 0.00

Number OK

Positive Negative

Prefix [] + Prefix () +

Suffix [] + Suffix)) +

Negative in Red

Align Prefix

Align Suffix

Use Default

Thousands Separator Comma

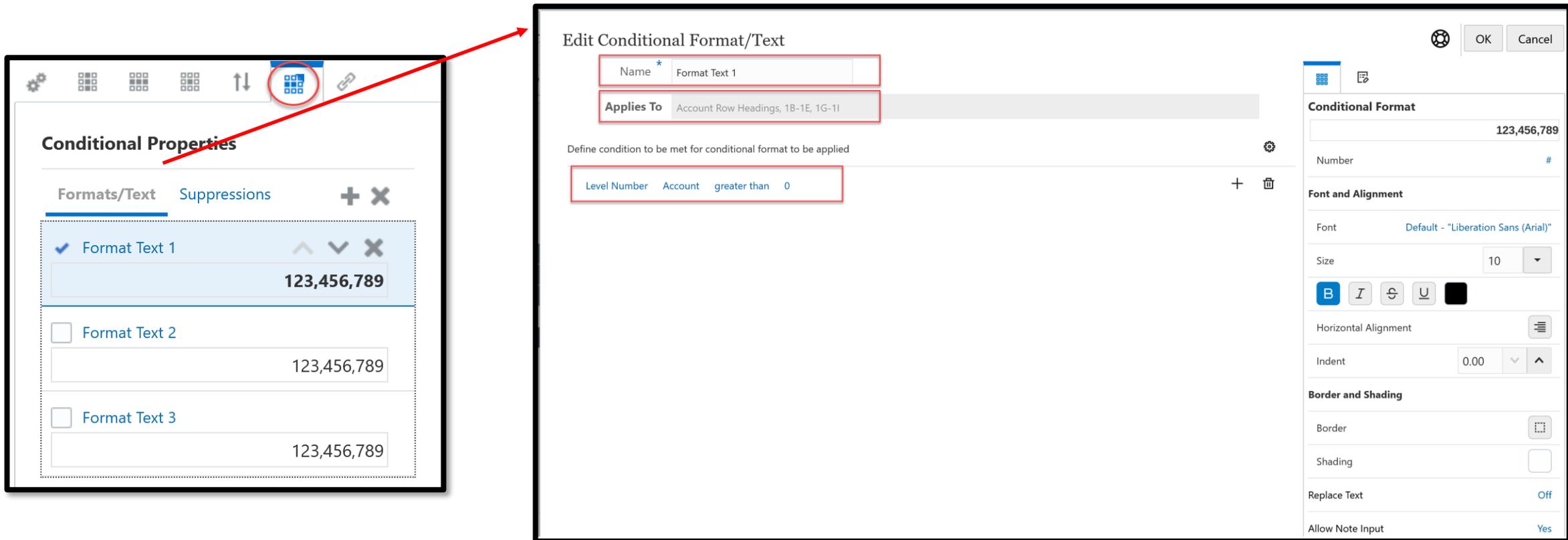
Decimal Separator Period

Decimal Places 2

Scale Value By None

Grid Formatting – Conditional Properties

- **Conditional Formats** can help highlight noteworthy data.
- **Conditional Suppression** can add an additional layer of suppression beyond the grid, row and column level suppression.



The image shows two screenshots from a software application. The left screenshot displays the 'Conditional Properties' panel with a list of conditional formats. The right screenshot shows the 'Edit Conditional Format/Text' dialog box.

Conditional Properties Panel:

- Buttons: Settings, Grid, Grid, Grid, Up/Down, **Grid** (highlighted), Link.
- Section: **Conditional Properties**
- Sub-sections: **Formats/Text** (selected), Suppressions, +, X
- Item 1: **Format Text 1** (value: 123,456,789)
- Item 2: **Format Text 2** (value: 123,456,789)
- Item 3: **Format Text 3** (value: 123,456,789)

Edit Conditional Format/Text Dialog:

- Title: Edit Conditional Format/Text
- Name:
- Applies To:
- Define condition to be met for conditional format to be applied:
- Right Panel (Conditional Format): #
- Right Panel (Font and Alignment): Font: Default - "Liberation Sans (Arial)", Size: 10, Bold (B), Italic (I), Underline (U), Horizontal Alignment, Indent: 0.00
- Right Panel (Border and Shading): Border, Shading, Replace Text: Off, Allow Note Input: Yes

Viewing & Exporting Reports

Viewing & Exporting Reports

- Reports can be viewed in **HTML**, **PDF** and **Excel** formats.

| Report Name | Date | Author | Export Options |
|------------------------------|----------|--------------------------------|----------------|
| Training | 10/24/24 | stasi@olympuscons... 5/4/25 | ... |
| Balance Sheet (for training) | 5/5/25 | stasi@olympuscons... 5/7/25 | HTML, PDF, XLS |
| Cash Flow (training) | 5/4/25 | stasi@olympuscons... 5/4/25 | HTML, PDF, XLS |
| Income Statement (training) | 5/4/25 | stasi@olympuscons... 5/4/25 | HTML, PDF, XLS |
| KPI Comparison (training) | 5/4/25 | stasi@olympuscons... 5/4/25 | HTML, PDF, XLS |

Viewing & Exporting Reports

- Once in the Report, select or update the **POV** for the report if needed.

Balance Sheet (for training)

| Version | Entity | View | Brand | Years | Period |
|---------|------------------|------------|-------------|-------|--------|
| Final | Total Enterprise | Input View | Total Brand | FY25 | Apr |

Final

[All Members...](#)



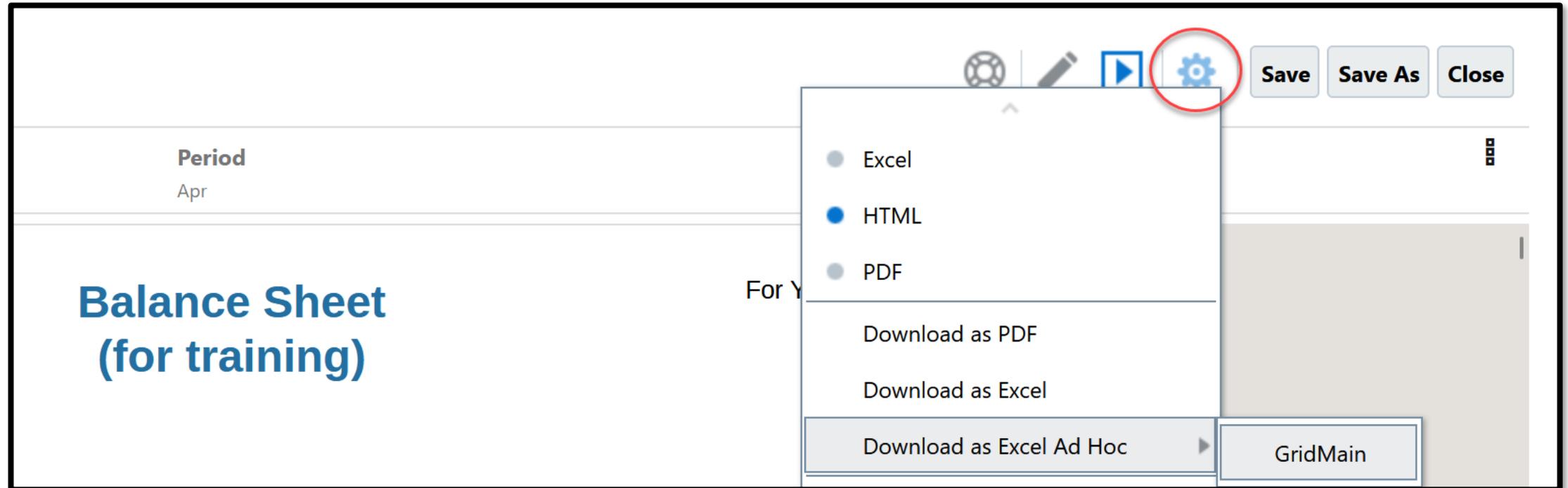
Balance Sheet (for training)

For Years: over FY
For Period: A
Total Departme

| | FY25 Apr Actual | FY24 Apr Budget | VAR | VA |
|------------------------------|-----------------------|-----------------------|-----------|----|
| 1. Current Assets | 332578109 | - | 332578109 | |
| 2. Cash and Cash Equivalents | 63095313 | - | 63095313 | |
| 3. A10100000-Cash On Hand | 4850 | - | 4850 | |

Viewing & Exporting Reports

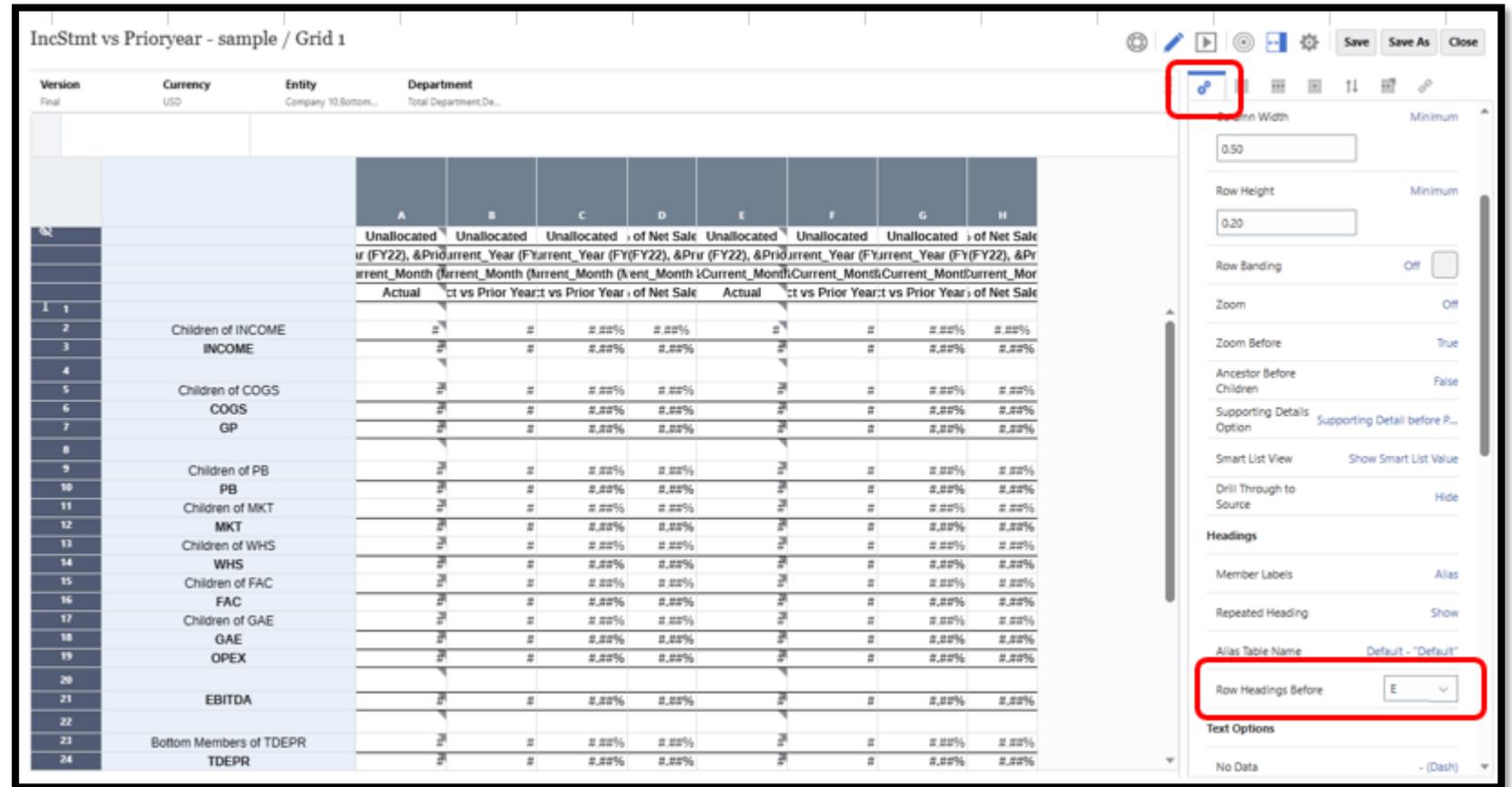
- Click on the **Gear** to change how a Report is Viewed or Exported.



Bonus Content

Butterfly Reports

- Using the General tab on the grid property editor, scroll down to the Headings section
- Simply change the **'Row Headings Before'** property to indicate the column where you want to move the row heading to create the butterfly split



IncStmt vs Prioryear - sample / Grid 1

| Version | Currency | Entity | Department | A | B | C | D | E | F | G | H |
|---------|----------|-------------------------|-------------------------|----------------|------------------|------------------|----------------|----------------|------------------|------------------|----------------|
| Final | USD | Company 10, Bottom... | Total Department, De... | Unallocated | Unallocated | Unallocated | of Net Sale | Unallocated | Unallocated | Unallocated | of Net Sale |
| | | | | ur (FY22), &Pr | ur (FY22), &Pr | ur (FY22), &Pr | ur (FY22), &Pr | ur (FY22), &Pr | ur (FY22), &Pr | ur (FY22), &Pr | ur (FY22), &Pr |
| | | | | Current_Month | Current_Month | Current_Month | Current_Month | Current_Month | Current_Month | Current_Month | Current_Month |
| | | | | Actual | ct vs Prior Year | ct vs Prior Year | of Net Sale | Actual | ct vs Prior Year | ct vs Prior Year | of Net Sale |
| 1 | | | | | | | | | | | |
| 2 | | Children of INCOME | | | | | | | | | |
| 3 | | INCOME | | | | | | | | | |
| 4 | | | | | | | | | | | |
| 5 | | Children of COGS | | | | | | | | | |
| 6 | | COGS | | | | | | | | | |
| 7 | | GP | | | | | | | | | |
| 8 | | | | | | | | | | | |
| 9 | | Children of PB | | | | | | | | | |
| 10 | | PB | | | | | | | | | |
| 11 | | Children of MKT | | | | | | | | | |
| 12 | | MKT | | | | | | | | | |
| 13 | | Children of WHS | | | | | | | | | |
| 14 | | WHS | | | | | | | | | |
| 15 | | Children of FAC | | | | | | | | | |
| 16 | | FAC | | | | | | | | | |
| 17 | | Children of GAE | | | | | | | | | |
| 18 | | GAE | | | | | | | | | |
| 19 | | OPEX | | | | | | | | | |
| 20 | | | | | | | | | | | |
| 21 | | EBITDA | | | | | | | | | |
| 22 | | | | | | | | | | | |
| 23 | | Bottom Members of TDEPR | | | | | | | | | |
| 24 | | TDEPR | | | | | | | | | |

Butterfly Reports

BEFORE....



Current month and YTD comparisons against Prior Year can get visually overwhelming

IncStmnt vs Prioryear - sample / Grid 1

| Version | Currency | Entity | Department | | | | | | | | | | | |
|--|----------|------------|-----------------------|-------------------|----------------------|---------------------|----------------|----------------|-------------------|--------------------|----------------------|---------------------|----------------|----------------|
| Final | USD | Company 10 | Operations Departm... | | | | | | | | | | | |
| | | | FY22 | FY21 | FY22 | FY22 | FY22 | FY21 | FY22 | FY21 | FY22 | FY22 | FY22 | FY21 |
| | | | May | May | May | May | May | May | YTD(May) | YTD(May) | YTD(May) | YTD(May) | YTD(May) | YTD(May) |
| | | | Actual | Actual | Act vs Prior Year \$ | Act vs Prior Year % | % of Net Sales | % of Net Sales | Actual | Actual | Act vs Prior Year \$ | Act vs Prior Year % | % of Net Sales | % of Net Sales |
| Sales Revenue | | | 20,052,212 | 28,804,621 | (8,752,410) | 30.39% | 112.01% | 101.82% | 39,562,372 | 144,463,979 | (104,901,607) | 72.61% | 108.24% | 103.42% |
| Sales - Drop Shipment | | | 584,686 | 973,466 | (388,780) | 39.94% | 3.27% | 3.44% | 1,187,887 | 4,594,777 | (3,406,890) | 74.15% | 3.25% | 3.29% |
| Freight Discount | | | (60,352) | (158,167) | 97,814 | 61.84% | 0.34% | 0.56% | (153,365) | (801,132) | 647,767 | 80.86% | 0.42% | 0.57% |
| Total Sales Discount | | | (2,331,115) | (1,209,510) | (1,121,605) | 92.73% | 13.02% | 4.28% | (3,376,224) | (7,427,945) | 4,051,721 | 54.55% | 9.24% | 5.32% |
| Total Sales Return | | | (418,654) | (224,600) | (194,055) | 86.40% | 2.34% | 0.79% | (824,264) | (2,017,265) | 1,193,001 | 59.14% | 2.26% | 1.44% |
| Other Sales Adjustments | | | 75,397 | 103,490 | (28,093) | 27.15% | 0.42% | 0.37% | 155,863 | 874,290 | (718,427) | 82.17% | 0.43% | 0.63% |
| Net Sales | | | 17,902,173 | 28,289,301 | (10,387,128) | 36.72% | 100.00% | 100.00% | 36,552,269 | 139,686,705 | (103,134,436) | 73.83% | 100.00% | 100.00% |
| Net COGS | | | 10,550,123 | 18,136,932 | 7,586,809 | 41.83% | 58.93% | 64.11% | 21,069,716 | 90,077,326 | 69,007,610 | 76.61% | 57.64% | 64.49% |
| COGS - Drop Shipment | | | 457,423 | 724,806 | 267,384 | 36.89% | 2.56% | 2.56% | 933,341 | 3,409,984 | 2,476,643 | 72.63% | 2.55% | 2.44% |
| Storage and Other Charges | | | 435,541 | 639,335 | 203,793 | 31.88% | 2.43% | 2.26% | 606,725 | 3,232,348 | 2,625,623 | 81.23% | 1.66% | 2.31% |
| Total Inventory Variance | | | (11,118) | 122,689 | 133,807 | 109.06% | 0.06% | 0.43% | (72,250) | 101,030 | 173,280 | 171.51% | 0.20% | 0.07% |
| Return Write Off | | | 161,884 | 246,592 | 84,708 | 34.35% | 0.90% | 0.87% | 298,975 | 1,032,508 | 733,533 | 71.04% | 0.82% | 0.74% |
| Other COGS Expense | | | (2,556) | (2,535) | 20 | 0.81% | 0.01% | 0.01% | (5,207) | (12,119) | (6,912) | 57.03% | 0.01% | 0.01% |
| COGS | | | 11,591,298 | 19,867,818 | 8,276,521 | 41.66% | 64.75% | 70.23% | 22,831,300 | 97,841,077 | 75,009,777 | 76.66% | 62.46% | 70.04% |
| Gross Margin | | | 6,310,875 | 8,421,482 | (2,110,607) | 25.06% | 35.25% | 29.77% | 13,720,969 | 41,845,628 | (28,124,659) | 67.21% | 37.54% | 29.96% |
| Payroll | | | 1,192,702 | 1,267,539 | 74,836 | 5.90% | 6.66% | 4.48% | 2,237,663 | 5,890,989 | 3,653,326 | 62.02% | 6.12% | 4.22% |
| Benefits | | | 294,563 | 290,856 | (3,707) | 1.27% | 1.65% | 1.03% | 624,804 | 1,661,803 | 1,036,999 | 62.40% | 1.71% | 1.19% |
| Temp Labor | | | 481,175 | 584,207 | 103,032 | 17.64% | 2.69% | 2.07% | 1,060,725 | 2,903,984 | 1,843,259 | 63.47% | 2.90% | 2.08% |
| Other Personnel Expense | | | 701 | 4,241 | 3,540 | 83.47% | 0.00% | 0.01% | 905 | 11,216 | 10,310 | 91.93% | 0.00% | 0.01% |
| Total Personnel & Benefits | | | 1,969,142 | 2,146,842 | 177,701 | 8.28% | 11.00% | 7.59% | 3,924,097 | 10,467,992 | 6,543,895 | 62.51% | 10.74% | 7.49% |
| Bad Debt Expense | | | 60,305 | 83,969 | 23,664 | 28.18% | 0.34% | 0.30% | (10,943) | (362,934) | (351,991) | 96.98% | 0.03% | 0.26% |
| Bad Debt Expense-Write of non Commission Sales | | | (783) | (5,930) | (5,147) | 86.80% | 0.00% | 0.02% | 8,013 | (30,707) | (38,719) | 126.09% | 0.02% | 0.02% |
| Sales Commission | | | 395,259 | 639,163 | 243,905 | 38.16% | 2.21% | 2.26% | 802,233 | 3,056,085 | 2,253,852 | 73.75% | 2.19% | 2.19% |
| Total Advertising | | | - | 3,358 | 3,358 | 100.00% | - | 0.01% | - | 42,756 | 42,756 | 100.00% | - | 0.03% |
| Trade Show Exp | | | 16,696 | 77,153 | 60,457 | 78.36% | 0.09% | 0.27% | 85,172 | 222,065 | 136,893 | 61.65% | 0.23% | 0.16% |
| Other Sales & Marketing Exp | | | 3,090 | 3,099 | 9 | 0.28% | 0.02% | 0.01% | 5,016 | 24,936 | 19,921 | 79.89% | 0.01% | 0.02% |
| Total Sales & Marketing Exp | | | 474,567 | 800,811 | 326,244 | 40.74% | 2.65% | 2.83% | 889,491 | 2,952,203 | 2,062,712 | 69.87% | 2.43% | 2.11% |
| Pallet Expense | | | 139,488 | 316,788 | 177,301 | 55.97% | 0.78% | 1.12% | 338,660 | 1,332,184 | 993,523 | 74.58% | 0.93% | 0.95% |

Butterfly Reports

AFTER...

After one very simple update...voila! Current period vs YTD comparisons are much easier to distinguish

IncStmnt vs Prioryear - sample / Grid 1

| Version | Currency | Entity | Department | | | | | | | | | |
|-------------|-------------|----------------------|-----------------------|----------------|----------------|--|-------------|----------------------|---------------------|----------------|----------------|---------|
| Final | USD | Company 10 | Operations Departm... | | | | | | | | | |
| FY22 | FY21 | FY22 | FY22 | FY22 | FY21 | FY22 | FY21 | FY22 | FY22 | FY22 | FY21 | |
| May | May | May | May | May | May | YTD(May) | YTD(May) | YTD(May) | YTD(May) | YTD(May) | YTD(May) | |
| Actual | Actual | Act vs Prior Year \$ | Act vs Prior Year % | % of Net Sales | % of Net Sales | Actual | Actual | Act vs Prior Year \$ | Act vs Prior Year % | % of Net Sales | % of Net Sales | |
| 20,052,212 | 28,804,621 | (8,752,410) | 30.39% | 112.01% | 101.82% | Sales Revenue | 39,562,372 | 144,463,979 | (104,901,607) | 72.61% | 108.24% | 103.42% |
| 584,686 | 973,466 | (388,780) | 39.94% | 3.27% | 3.44% | Sales - Drop Shipment | 1,187,887 | 4,594,777 | (3,406,890) | 74.15% | 3.25% | 3.29% |
| (60,352) | (158,167) | 97,814 | 61.84% | 0.34% | 0.56% | Freight Discount | (153,365) | (801,132) | 647,767 | 80.86% | 0.42% | 0.57% |
| (2,331,115) | (1,209,510) | (1,121,605) | 92.73% | 13.02% | 4.28% | Total Sales Discount | (3,376,224) | (7,427,945) | 4,051,721 | 54.55% | 9.24% | 5.32% |
| (418,654) | (224,600) | (194,055) | 86.40% | 2.34% | 0.79% | Total Sales Return | (824,264) | (2,017,265) | 1,193,001 | 59.14% | 2.26% | 1.44% |
| 75,397 | 103,490 | (28,093) | 27.15% | 0.42% | 0.37% | Other Sales Adjustments | 155,863 | 874,290 | (718,427) | 82.17% | 0.43% | 0.63% |
| 17,902,173 | 28,289,301 | (10,387,128) | 36.72% | 100.00% | 100.00% | Net Sales | 36,552,269 | 139,686,705 | (103,134,436) | 73.83% | 100.00% | 100.00% |
| 10,550,123 | 18,136,932 | 7,586,809 | 41.83% | 58.93% | 64.11% | Net COGS | 21,069,716 | 90,077,326 | 69,007,610 | 76.61% | 57.64% | 64.49% |
| 457,423 | 724,806 | 267,384 | 36.89% | 2.56% | 2.56% | COGS - Drop Shipment | 933,341 | 3,409,984 | 2,476,643 | 72.63% | 2.55% | 2.44% |
| 435,541 | 639,335 | 203,793 | 31.88% | 2.43% | 2.26% | Storage and Other Charges | 606,725 | 3,232,348 | 2,625,623 | 81.23% | 1.66% | 2.31% |
| (11,118) | 122,689 | 133,807 | 109.06% | 0.06% | 0.43% | Total Inventory Variance | (72,250) | 101,030 | 173,280 | 171.51% | 0.20% | 0.07% |
| 161,884 | 246,592 | 84,708 | 34.35% | 0.90% | 0.87% | Return Write Off | 298,975 | 1,032,508 | 733,533 | 71.04% | 0.82% | 0.74% |
| (2,556) | (2,535) | 20 | 0.81% | 0.01% | 0.01% | Other COGS Expense | (5,207) | (12,119) | (6,912) | 57.03% | 0.01% | 0.01% |
| 11,591,298 | 19,867,818 | 8,276,521 | 41.66% | 64.75% | 70.23% | COGS | 22,831,300 | 97,841,077 | 75,009,777 | 76.66% | 62.46% | 70.04% |
| 6,310,875 | 8,421,482 | (2,110,607) | 25.06% | 35.25% | 29.77% | Gross Margin | 13,720,969 | 41,845,628 | (28,124,659) | 67.21% | 37.54% | 29.96% |
| 1,192,702 | 1,267,539 | 74,836 | 5.90% | 6.66% | 4.48% | Payroll | 2,237,663 | 5,890,989 | 3,653,326 | 62.02% | 6.12% | 4.22% |
| 294,563 | 290,856 | (3,707) | 1.27% | 1.65% | 1.03% | Benefits | 624,804 | 1,661,803 | 1,036,999 | 62.40% | 1.71% | 1.19% |
| 481,175 | 584,207 | 103,032 | 17.64% | 2.69% | 2.07% | Temp Labor | 1,060,725 | 2,903,984 | 1,843,259 | 63.47% | 2.90% | 2.08% |
| 701 | 4,241 | 3,540 | 83.47% | 0.00% | 0.01% | Other Personnel Expense | 905 | 11,216 | 10,310 | 91.93% | 0.00% | 0.01% |
| 1,969,142 | 2,146,842 | 177,701 | 8.28% | 11.00% | 7.59% | Total Personnel & Benefits | 3,924,097 | 10,467,992 | 6,543,895 | 62.51% | 10.74% | 7.49% |
| 60,305 | 83,969 | 23,664 | 28.18% | 0.34% | 0.30% | Bad Debt Expense | (10,943) | (362,934) | (351,991) | 96.98% | 0.03% | 0.26% |
| (783) | (5,930) | (5,147) | 86.80% | 0.00% | 0.02% | Bad Debt Expense-Write of non Commission Sales | 8,013 | (30,707) | (38,719) | 126.09% | 0.02% | 0.02% |
| 395,259 | 639,163 | 243,905 | 38.16% | 2.21% | 2.26% | Sales Commission | 802,233 | 3,056,085 | 2,253,852 | 73.75% | 2.19% | 2.19% |
| - | 3,358 | 3,358 | 100.00% | - | 0.01% | Total Advertising | - | 42,756 | 42,756 | 100.00% | - | 0.03% |
| 16,696 | 77,153 | 60,457 | 78.36% | 0.09% | 0.27% | Trade Show Exp | 85,172 | 222,065 | 136,893 | 61.65% | 0.23% | 0.16% |
| 3,090 | 3,099 | 9 | 0.28% | 0.02% | 0.01% | Other Sales & Marketing Exp | 5,016 | 24,936 | 19,921 | 79.89% | 0.01% | 0.02% |
| 474,567 | 800,811 | 326,244 | 40.74% | 2.65% | 2.83% | Total Sales & Marketing Exp | 889,491 | 2,952,203 | 2,062,712 | 69.87% | 2.43% | 2.11% |
| 139,488 | 316,788 | 177,301 | 55.97% | 0.78% | 1.12% | Pallet Expense | 338,660 | 1,332,184 | 993,523 | 74.58% | 0.93% | 0.95% |

Row Numbers

Use the 'Row Headings Before' property to add Row Numbers

Balance Sheet (for training) / GridMain

| Version | Entity | View | Brand |
|---------|----------------------------------|------------|-------------|
| Final | Total Enterprise | Input View | Total Brand |
| 1 | Total Balance Sheet | | |
| 2 | Total Assets | | |
| 3 | Current Assets | | |
| 4 | Cash and Cash Equivalents | | |

Row Numbers

Balance Sheet (for training) / GridMain

| Version | Entity | View | Brand | Department | Data Source | Years | Period |
|---------|---|------------|-------------|------------------|-----------------|-------|-------------------|
| Final | Total Enterprise | Input View | Total Brand | Total Department | Management View | FY25 | &LastActMth (Apr) |
| | | | | Σ | Σ | | |
| | | | | | D | | |
| | | | | | VAR% | | |
| 1 | Descendants of Total Assets | | | | | | |
| 2 | Total Assets | | | | | | |
| 3 | | | | | | | |
| 4 | Descendants of Total Liabilities & Equity | | | | | | |
| 5 | Total Liabilities & Equity | | | | | | |

Context menu options: Copy, Delete, Move, Copy Formatting, Insert Before, Insert After, Select Members..., Group on, Remove Grouping. Sub-menu options: Data, Formula, Text, Separator.

Row Numbers

Balance Sheet (for training) / GridMain

| Version | Entity | View | Brand | Department | Data Source | Years | Period |
|---------|------------------|------------|-------------|------------------|-----------------|-------|-------------------|
| Final | Total Enterprise | Input View | Total Brand | Total Department | Management View | FY25 | &LastActMth (Apr) |

| Cell | Content |
|------|---|
| A1 | Custom Text |
| | Enter Comment |
| | |
| | |
| 1 | Descendants of Total Assets |
| 2 | Total Assets |
| 3 | |
| 4 | Descendants of Total Liabilities & Equity |
| 5 | Total Liabilities & Equity |

Text Functions

Search

- HeadingValue
- Left
- MemberAlias
- MemberName
- MemberProperty
- Mid
- Right
- RowNumber

Skip Empty: false

Select Cancel

fx

Row Numbers

- Copy the cell to the other cells in the column to repeat the Row Numbers.
- In the **Row Headings Before** property, select **Column B**.

Balance Sheet (for training) / GridMain

| Version | Entity | View | Brand | Department | Data Source | Years | Period |
|---------|---|------------------|-------------|----------------------|-----------------|-------|-------------------|
| Final | Total Enterprise | Input View | Total Brand | Total Department | Management View | FY25 | &LastActMth (Apr) |
| A5 | Custom Text | RowNumber(false) | | | | | fx |
| | | | T | | | Σ | Σ |
| | | | A | B | C | D | E |
| | | | | CurrentPO\mber of Cu | | | |
| | | | | CurrentPO\CurrentPO\ | | | |
| | | | | Actual | Budget | VAR | VAR% |
| 1 | Descendants of Total Assets | mber(false) | # | # | =# | =# | |
| 2 | Total Assets | mber(false) | # | # | =# | =# | |
| 3 | | | | | | | |
| 4 | Descendants of Total Liabilities & Equity | mber(false) | # | # | =# | =# | |
| 5 | Total Liabilities & Equity | mber(false) | # | # | =# | =# | |

Row Numbers

BEFORE....



Balance Sheet (for training) / GridMain

| Version | Entity | View | Brand | Years | Period | | | | | |
|---------|----------------------------------|------------|-------------|-------|--------|---------------|---------------|------------|-------------|---|
| Final | Total Enterprise | Input View | Total Brand | FY25 | Apr | | | | | |
| | | | | | | FY25 | FY24 | | | |
| | | | | | | Apr | Apr | | | |
| | | | | | | Actual | Budget | VAR | VAR% | |
| | Current Assets | | | | | 1 | 332578109 | - | 332578109 | - |
| | Cash and Cash Equivalents | | | | | 2 | 63095313 | - | 63095313 | - |
| | A10100000-Cash On Hand | | | | | 3 | 4850 | - | 4850 | - |
| | A10100100-Petty Cash Fund | | | | | 4 | 7200 | - | 7200 | - |
| | A10139990 - RECC. FOR MPP | | | | | 5 | - | - | - | - |

Row Numbers

AFTER...



Balance Sheet (for training) / GridMain

| Version | Entity | View | Brand | Years | Period | | | | |
|---------|----------------------------------|------------|-------------|-------|--------|---------------|---------------|------------|-------------|
| Final | Total Enterprise | Input View | Total Brand | FY25 | Apr | | | | |
| | | | | | | FY25 | FY24 | | |
| | | | | | | Apr | Apr | | |
| | | | | | | Actual | Budget | VAR | VAR% |
| 1 | Current Assets | | | | | 332578109 | - | 332578109 | - |
| 2 | Cash and Cash Equivalents | | | | | 63095313 | - | 63095313 | - |
| 3 | A10100000-Cash On Hand | | | | | 4850 | - | 4850 | - |
| 4 | A10100100-Petty Cash Fund | | | | | 7200 | - | 7200 | - |
| 5 | A10139990 - RECC. FOR MPP | | | | | - | - | - | - |

Topics to Explore

Charts



Books, Bursting, and Automated Reports!

- **Books**

- Vehicle for packaging reports for user consumption
- Useful for publishing one report for multiple POVs

- **Bursting**

- Vehicle for packaging and distributing Reports or Books to users or to other folders in the Library

- **Automated Report Distribution**

- Use Jobs to schedule distribution of Report packages that need to be sent out regularly on a specific day of the week/month

Final Notes

- Use Copy As or Shared objects to make future reports
- Get familiar with the editing layers and function layers
- Recognize the difference between previewing a report and previewing a data grid or chart. Previewing a data grid or chart will not include headers and footers or other report objects.
- Where possible, use functions to minimize hard-coded rows and columns and text boxes. This approach will minimize report maintenance.
- Use the Oracle Documentation, watch Videos, read Blogs
- Practice, practice, practice!



PINSTACK
BOWL BITE



North Texas Oracle EPM User Group Meeting

- When:** September 18, 2025, 3:00 – 6:30
- Where:** Pinstack @ 6205 Dallas Pkwy, Plano, TX 75024
- What:** Presentations by Oracle, Olympus, and Customers followed by Bowling, Beverages, and Appetizers

Full Agenda:

- 2:45** Arrival and Check In
- 3:00** Oracle Presentation, Al Marciante, Vice President, Product Management at Oracle
- 3:30** More Than Just Data Management...Data Exchange, Brian Marshall, Partner at Olympus Consulting
- 4:15** Client Success Story, How Oracle Cloud EPM reduced costs and time to close
- 5:00** Bowling, Beverages, and Bites



THANK YOU

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Please fill out the evaluation!



Visit the app for direct access to this session's speaker evaluation!

ODTUG
Kscope25

dallas - ft worth june 15 - 19



Scan to access the blank
speaker evaluation form.